

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION**  
**Office of the Board Secretary**  
**13 Swift Drive**  
**Egg Harbor Township, New Jersey 08234**

**MINUTES**

**April 17, 2018**

**WORK SESSION**

**Meeting called to order at 6:00 PM.**

**1. PUBLIC MEETING OPENING**

Procedural: 1.1 Call to Order

Procedural: 1.2 Open Public Meetings Statement:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call:

**Members present**

Ray Ellis, Tamika Gilbert-Floyd, Jack Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Michelle Carney-Ray-Yoder, Pete Castellano

Absent: Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mrs. Chandra Anaya, Board Secretary/Business Administrator, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - April 17, 2018**

Action: 2.1 Recess to Executive Session at 6:05 PM.

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on April 17, 2018 immediately, for the purpose of discussing Personnel and Litigation.

**FURTHER RESOLVED**, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 6:58 PM.

**3. PUBLIC MEETING OPENING**

Procedural: 3.1 Call to Order at 7:00 PM.

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 3.3 Roll Call

**Members present**

Ray Ellis, Tamika Gilbert-Floyd, Jack Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Michelle Carney-Ray-Yoder, Pete Castellano

Absent: Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Mr. John Davis/Assistant Superintendent, Mrs. Chandra Anaya, Board Secretary/Business Administrator, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Houck-Elco/Board Attorney, Mary Sadallah/Student Representative

Procedural: 3.4 Flag Salute

Mr. Ellis arrived at 7:03 PM.

#### **4. SUPERINTENDENT'S REPORT**

Dr. Gruccio discussed safety and communication and introduced Mr. Druding to discuss tonight's presentation. Mr. Druding introduced Ray Bailey from Share 911, an emergency services based communication product who gave a presentation to the Board and public.

#### **5. STUDENT REPRESENTATIVE's REPORT**

Student Representatives reported on school current events, school sports, and activity achievements.

Mr. Castellano discussed the Spring County Meeting on April 19th and the Annual Retirees Dinner on May 17th.

#### **6. FINANCE/OPERATIONS - Draft April 24, 2018**

Discussion: 6.1 Finance and Operations Committee Report:

Mrs. Sullivan gave the Finance and Operations Committee Report. Items Discussed:

- Effectiveness for committee meetings
- Facilities update by Tim Brunetta
- Food Services update
- GPS for school buses (pilot program)

Discussion: 6.2 Budget Hearing and Approve the 2018/2019 School District Budget

Discussion: 6.3 Transfers for Ratification 2017/2018

Discussion: 6.4 Bills for Payment

Discussion: 6.5 Purchases (per Board Policy #6421)

Discussion: 6.6 Out of District Travel

Discussion: 6.7 Travel and Related Expense Reimbursement

Discussion: 6.8 Accept Gifts, Grants and Donations per Board Policy #7230)

Discussion: 6.9 Board Report and Receipts and Expenditures for February 2018

Discussion: 6.10 Financial Report of the Board Secretary for February 2018

Discussion: 6.11 Asset Disposal - Transportation Department

Discussion: 6.12 Interlocal Service Agreement - Rubbish Removal for 2018/2019 School Year

Discussion: 6.13 2017/2018 Transportation Jointure with GEHRHSD

Discussion: 6.14 Out of District Tuition for 2017/2018 - Special Education

Discussion: 6.15 Professional Consultants Agreements for the 2017/2018 School Year

#### **7. CURRICULUM - Draft April 24, 2018**

Discussion: 7.1 Curriculum Committee Report:

Mrs. Umphlett gave the Curriculum Committee Report. Items discussed:

- DOE training
- Elementary class parties visitors
- NJCAP
- Paperless report cards

- HS academy
- Budget
- Miller school single entrance
- Committee norms

Discussion: 7.2 Field Trips In State 4-24-18

Discussion: 7.3 Field Trips Out of State 4-24-18

Discussion: 7.4 Field Hockey Free Clinic

Discussion: 7.5 Summer 2018 Baseball Camp

Discussion: 7.6 Summer 2018 Girls Basketball Camp

Discussion: 7.7 2017-2018 Nursing Service Plan

## **8. PERSONNEL - Draft April 24, 2018**

Discussion: 8.1 Personnel Committee Report:

Mr. Castellano asked Dr. Gibson to present the Personnel Committee Report. Items discussed:

- Re-appointments
- Staff reassignments

Discussion: 8.2 Elimination/ Creation of Position(s)

Discussion: 8.3 Resignation(s)/ Retirement(s)

Discussion: 8.4 Termination(s)

Discussion: 8.5 Transfer(s)

Discussion: 8.6 Appointment(s)

Discussion: 8.7 Leave(s) of Absence

Discussion: 8.8 Adjustment(s)

Discussion: 8.9 Job Description(s)

## **9. POLICY - Draft April 24, 2018**

Reports: 9.1 Policy Committee Report:

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

- Policies second reading, 6480.1, 6480.2
- Bylaw second reading, 0168.1
- Policy 7446, 9322.1
- Discussion of Policies 4218 and 4219
- Miller School single entrance

Mrs. Umphlett thanked Mrs. Gilbert-Floyd for allowing her to attend the committee meeting.

Discussion: 9.2 Bylaw 0168.1 - (DRAFT) Videotaping/ Broadcasting Board of Education Meetings for Public Relations Information, New, Final of Two Readings

Discussion: 9.3 Policy 6480.1 - (DRAFT) School Nutrition Programs Procurement Procedures, New, Final of Two Readings

Discussion: 9.4 Policy 6480.2 - (DRAFT) School Nutrition Programs - Code of Conduct for Procurement, New, Final of Two Readings

Discussion: 9.5 Policy 7446 - (DRAFT) School Security Program, New, Final of Two Readings

Discussion: 9.6 Policy 9322.1 - (DRAFT) Electronic Communications Between and Among Board Members, New, First of Two Readings

## **10. NEW BUSINESS - Draft April 24, 2018**

Discussion: 10.1 Revised 2017-2018 District School Year Calendar

## **11. OLD BUSINESS - Draft April 24, 2018**

None.

## **12. ADMINISTRATIVE MONTHLY REPORTS**

Reports: 12.1 District Enrollment Report through March 29, 2018

Reports: 12.2 Swift School/Monthly Reports/March 2018

Reports: 12.3 Slaybaugh School Complex/Monthly Reports/March 2018

Reports: 12.4 Davenport School Complex/Monthly Reports/March 2018

Reports: 12.5 Miller Elementary School/Monthly Reports/March 2018

Reports: 12.6 Alder Avenue Middle School/Monthly Reports/March 2018

Reports: 12.7 Fernwood Middle School/Monthly Reports/March 2018

Reports: 12.8 High School/Monthly Reports/March 2018

Reports: 12.9 Eagle Academy/Monthly Report/March 2018

Reports: 12.10 Central Registration/Monthly Report/February 2018

Reports: 12.11 Development Office/Monthly Report/March 2018

Reports: 12.12 Energy Department/Monthly Report/March 2018

Reports: 12.13 Insight Monthly Report/ March 2018

Reports: 12.14 ITS/Monthly Reports/March 2018

Reports: 12.15 Miller/ASPIRE/Monthly Report/March 2018

Reports: 12.16 Out of School Suspension Reports

Reports: 12.17 Security/ Monthly Report/ March 2018

Reports: 12.18 Transportation Department/ Monthly Report/ March 2018

## **13. COMMUNICATIONS**

Information: 13.1 Request for Public Records (OPRA) Report

Information: 13.2 Board Calendar

Information: 13.3 NJSBA Upcoming Events

## **14. COMMENTS**

Kathy Waszen, Association President - discussed Share 911.

Samantha Elwell, 1221 Bluebird Circle, Mays Landing and EHTHS graduate - discussed Egg Harbor Township staff inspiring her.

Mary Sadallah, Samantha Elwell, Dr. Gruccio and Mr. Druding discussed Share 911.

### **Motion by Amy Summer, second by Jack Haines to return to Executive Session at 7:41 PM:**

Final Resolution: Motion Passes

Yes: Ray Ellis, Tamika Gilbert-Floyd, John Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Michelle Carney-Ray-Yoder, Pete Castellano

Absent: Lou Della Barca

## **15. RESOLUTION - EXECUTIVE SESSION - April 17, 2018**

Action: 15.1 Recess to Executive Session

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on April 17, 2018 immediately, for the purpose of discussing Personnel.

**FURTHER RESOLVED**, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 15.2 Personnel

Action: 15.3 Reconvene Open Public Meeting

## **16. ADJOURNMENT**

**Motion by Amy Summer, second by Marita Sullivan.**

Final Resolution: Motion Passes

Yes: Ray Ellis, Tamika Gilbert-Floyd, John Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Michelle CarneyRay-Yoder, Pete Castellano

Absent: Lou Della Barca

Meeting adjourned at 8:10 PM.

Respectfully Submitted.

Chandra D. Anaya, CPA  
School Business Administrator/Board Secretary