

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION**  
**Office of the Board Secretary**  
**13 Swift Drive**  
**Egg Harbor Township, New Jersey 08234**

**MINUTES**

**August 14, 2018**

**WORK SESSION**

**1. OPENING OF MEETING**

Procedural: 1.1 Call to Order

**Meeting called to order at 6:00 PM**

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

**Members present**

Terre Alabarda, Lou DellaBarca, Ray Ellis, Tamika Gilbert-Floyd, Marita Sullivan, Pete Castellano

Absent: Jack Haines, Amy Summer, Amber Umphlett

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent; Mr. John Davis/Assistant Superintendent, Ms. Chandra Anaya, Board Secretary/Business Administrator, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - August 14, 2018**

Action: 2.1 Recess to Executive Session at 6:17 PM

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 7:01 PM

**3. PUBLIC MEETING OPENING**

Procedural: 3.1 Call to Order at 7:08 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 3.3 Roll Call

**Members present**

Terre Alabarda, Lou DellaBarca, Ray Ellis, Tamika Gilbert-Floyd, Marita Sullivan, Pete Castellano

Absent: Jack Haines, Amy Summer, Amber Umphlett

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Mr. John Davis/Assistant Superintendent, Ms. Chandra Anaya, Board Secretary/Business Administrator, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

**4. MINUTES**

Discussion:

1. July 17, 2018 - Executive Session
2. July 17, 2018 - Work Session
3. July 24, 2018 - Executive Session
4. July 24, 2018 - Regular Meeting

## **5. SUPERINTENDENT'S REPORT**

Presentations: 5.1 2017-2018 HIB End of Year Report

## **6. FINANCE/OPERATIONS**

Discussion: 6.1 Finance and Operations Committee Report

Mrs. Sullivan gave the Finance and Operations Committee Report. Items discussed:

- Facilities Building
- Pool HVAC
- ESIP
- Bids
- RFPs
- Pass the Trash

Discussion: 6.2 Transfers for Ratification 2017/2018

Discussion: 6.3 Transfers for Ratification 2018/2019

Discussion: 6.4 Bills for Payment

Discussion: 6.5 Purchases (per Board Policy #6421)

Discussion: 6.6 Travel and Related Expense Reimbursement

Discussion: 6.7 Accept Gifts, Grants and Donations (per Board Policy #7230)

Discussion: 6.8 Monmouth-Ocean Educational Services (MOESC) Commission Instructional Services Agreement

Discussion: 6.9 Atlantic County Vocational School Board of Education Tuition Agreement

Discussion: 6.10 DCP&P Tuition Contracts 18 19

Discussion: 6.11 Out of District Tuition Contracts for Egg Harbor Township Students Placed by DCP&P Services

Discussion: 6.12 Approve Out of District Received Tuition for 2018/2019 - Special Education

Discussion: 6.13 Greater Egg Harbor Regional High School District Transportation Jointure 2018/2019 ESY

Discussion: 6.14 2018/2019 Professional Consultants

Discussion: 6.15 Out of District Tuition Placements and Personal 1:1 Aides 2018/2019 School Year - Special Education

Discussion: 6.16 Approve Chapter 226 Nonpublic Nursing Services Agreement for 2018/2019 - Nurse Carrie R. Jorgenson

Discussion: 6.17 Jewish Family Services for the 18-19 School Year

## **7. CURRICULUM**

Discussion: 7.1 Curriculum Committee Report

Mr. Davis gave the Curriculum Committee Report. Items discussed:

- Textbooks/digital licenses
- Student parking at the High School
- Mission statement and District goals

Discussion: 7.2 Field Trips In State

## **8. PERSONNEL**

Discussion: 8.1 Personnel Committee Report

Dr. Gibson gave the Personnel Committee Report. Items discussed:

- Elimination/Creation
- Current vacancies
- Upcoming New Hire Orientation
- Changes to the format of Personnel on the Agenda
- Processing of S414 forms electronically

Dr. Gruccio and Ms. Anaya discussed Finance Item 6.9 ACIT tuition reduction fund will be used to hire new staff at Miller

Discussion: 8.2 Elimination/ Creation of Position(s)

Discussion: 8.3 Resignation(s)/ Retirement(s)

Discussion: 8.4 Termination(s)

Discussion: 8.5 Transfer(s)

Discussion: 8.6 Appointment(s)

Discussion: 8.7 Leave(s) of Absence

Discussion: 8.8 Adjustment(s)

Discussion: 8.9 Job Description(s)

## **9. POLICY**

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

- Policy 2431
- Regulation 2431.2
- Policy 1613
- Policy 5844
- Policy 5512
- Policy 5561
- Policy 8561
- Policy 5430
- Policy 3283

Mr. Santilli added school colors and emblem discussion to the committee report.

Discussion: 9.1 Policy Committee Report  
Discussion: 9.2 Policy 2431 - Athletic Competition (M), Revised, Single Reading  
Discussion: 9.3 Regulation 2431.2 - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intermural Team or Squad (M), Revised, Single Reading  
Discussion: 9.4 Policy 1613 - Disclosure and Review of Applicants Employment History (M), NEW, First of Two Readings  
Discussion: 9.5 Policy 5844 - School Colors and Emblem, Revised, Single Reading  
Discussion: 9.6 Policy 5512 - Harassment, Intimidation, and Bullying, Revised, Single Reading  
Discussion: 9.7 Policy 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M), Revised, Single Reading  
Discussion: 9.8 Policy 8561 - Procurement Procedures for School Nutrition Programs (M), Replacement, First of Two Readings  
Discussion: 9.9 Policy 6480.1 - School Nutrition Programs Procurement Procedures, ABOLISH, Single Reading  
Discussion: 9.10 Policy 6480.2 School Nutrition Programs- Code of Conduct for Procurement, ABOLISH, Single Reading  
Discussion: 9.11 Policy 5430 - Class Rank, Revised, First of Two Readings  
Discussion: 9.12 Policy 3283 - Electronic Communication by School Staff, Revised, Single Reading

## **10. NEW BUSINESS**

Discussion: 10.1 17-18 HIB Self-Assessment  
Discussion: 10.2 17-18 Board of Education Goals Completed  
Discussion: 10.3 18-19 Board of Education Goals  
Discussion: 10.4 17-18 SSDS Annual Report  
Discussion: 10.5 18-19 Mission Statement and District Goals  
Discussion: 10.6 18-19 District Strategic Plan  
Discussion: 10.7 18-19 District Mentoring Plan  
Discussion: 10.8 18-19 District Professional Development Plan

## **11. ADMINISTRATIVE MONTHLY REPORTS**

Reports: 11.1 Central Registration/Monthly Reports/June 2018  
Reports: 11.2 Miller/ASPIRE/Monthly Reports/July 2018  
Reports: 11.3 Facilities/Monthly Report/July 2018  
Reports: 11.4 ITS/Monthly Reports/July 2018  
Reports: 11.5 Energy Dept/Monthly Report/July 2018  
Reports: 11.6 Transportation Department/ Monthly Reports/ July 2018  
Reports: 11.7 Development Office/Monthly Reports/July 2018  
Reports: 11.8 Security/ Monthly Report/ June and July 2018  
Reports: 11.9 Insight Monthly Report/ June 2018

## **12. COMMUNICATIONS**

Information: 12.1 Board Calendar  
Information: 12.2 NJSBA Upcoming Events

## **13. COMMENTS**

Information: 13.1 Guidelines for Public Comments at the Board of Education Meeting  
  
Craig Mulhern-sophomore EHT High School- discussed class rank and National Honor Society  
  
Stacey Mulhern-211 Dogwood Avenue-discussed class rank  
  
Information: 13.2 From Board Members  
  
Mr. Castellano and Mrs. Gilbert-Floyd addressed the concerns regarding class rank  
  
Information: 13.3 From Administration  
  
Mr. Santilli discussed the background of the recommended policy

## **14. ADJOURNMENT**

Action: 14.1 Adjourn Meeting

### **Motion by Pete Castellano, second by Tamika Gilbert-Floyd to adjourn the meeting**

Final Resolution: Motion Passes

Yes: Lou DellaBarca, Ray Ellis, Tamika Gilbert-Floyd, Marita Sullivan, Pete Castellano, Terre Alabarda  
Absent: Jack Haines, Amy Summer, Amber Umphlett

Meeting adjourned at 7:50 PM.

Respectfully Submitted.

Chandra D. Anaya, CPA  
School Business Administrator/Board Secretary