

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION**  
**Office of the Board Secretary**  
**13 Swift Drive**  
**Egg Harbor Township, New Jersey 08234**

**MINUTES**

**September 11, 2018**

**WORK SESSION**

**1. OPENING OF MEETING**

Procedural: 1.1 Call to Order

**Meeting called to order at 6:02 PM**

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

**Members present**

Terre Alabarda, Lou Della Barca, Jack Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Late: Ray Ellis

Absent: Tamika Gilbert-Floyd

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Mr. John Davis/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - September 11, 2018**

Action: 2.1 Recess to Executive Session at 6:03 PM

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 6:52 PM

**3. PUBLIC MEETING OPENING**

Procedural: 3.1 Call to Order at 7:02 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 3.3 Roll Call

**Members Present**

Terre Alabarda, Lou Della Barca, Ray Ellis, Jack Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Absent: Tamika Gilbert-Floyd

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Mr. John Davis/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

**4. MINUTES**

Discussion:

1. May 15, 2018 - Work Session (Corrected)
2. July 24, 2018 - Regular Meeting (Corrected)

3. August 14, 2018 - Executive Session
4. August 14, 2018 - Work Session
5. August 21, 2018 - Executive Session
6. August 21, 2018 - Regular Session

## **5. Superintendent's Report**

Presentations: 5.1 Class Rank Presentation

## **6. FINANCE/OPERATIONS -**

Discussion: 6.1 Finance and Operations Committee Report

Mrs. Sullivan gave the Finance and Operations Committee Report. Items discussed:

- RFP's for architect
- Addition of Interpreter Services and Lynn Myers contracts to the Agenda
- Minutes revisions

Mrs. Umphlett and Mrs. Sullivan discussed the Miller electrical inspection

Discussion: 6.2 Transfers for Ratification 2018/2019

Discussion: 6.3 Bills for Payment

Discussion: 6.4 Purchases (per Board Policy #6421)

Discussion: 6.5 Out of District Travel

Discussion: 6.6 Travel and Related Expense Reimbursement

Discussion: 6.7 In District Travel Staff 2018/2019

Discussion: 6.8 Accept Gifts, Grants and Donations (per Board Policy #7230)

Discussion: 6.9 Board Report and Receipts and Expenditures for July 2018

Discussion: 6.10 Financial Report of the Board Secretary for July 2018

Discussion: 6.11 ACSSSD Transportation Jointure ESY 18/19

Discussion: 6.12 2018/2019 Nonpublic Technology Initiative Program State of Assurance and Technology Plan Agreements

Discussion: 6.13 Out of District Tuition and Personal Aides 2018/2019 - Special Education

Discussion: 6.14 Out of District Egg Harbor Township Students Placed by DCP&P

Discussion: 6.15 2018/2019 Professional Consultants

Discussion: 6.16 ESSA Title I Split Salary

Discussion: 6.17 Acceptance Elementary and Secondary Education Act/Every Student Succeeds Act (ESEA-ESSA) Consolidated Grant Funds for Fiscal Year 2019

Discussion: 6.18 Acceptance of Carl D. Perkins Grant Funds for Fiscal Year 2019

Discussion: 6.19 Coop Pricing Agreement

Discussion: 6.20 2018/2019 Teaching Strategies Agreement - Special Education

Discussion: 6.21 2018/2019 APEX Learning Agreement

## **7. CURRICULUM**

Discussion: 7.1 Curriculum Committee Report

Mrs. Umphlett gave the Curriculum Committee Report. Items discussed:

- Textbook/digital licenses
- RTI Plan
- Elimination of Class Rank at the High School
- Next meeting is scheduled for October 2, 2018

## **8. PERSONNEL**

Discussion: 8.1 Personnel Committee Report

Dr. Gibson gave the Personnel Committee Report. Items discussed:

- Vacancies in the District
- Agenda will include charts for clarity

Discussion: 8.2 Elimination/ Creation of Position(s)

Discussion: 8.3 Resignation(s)/ Retirement(s)

Discussion: 8.4 Termination(s)

Discussion: 8.5 Transfer(s)

Discussion: 8.6 Appointment(s)

Discussion: 8.7 Leave(s) of Absence

Discussion: 8.8 Adjustment(s)

Discussion: 8.9 Job Description(s)

## **9. POLICY**

Discussion: 9.1 Policy Committee Report

Ms. Alabarda gave the Policy Committee Report. Items discussed:

- Policy 1613
- Policy 8561
- Policy 5430
- Policy 5514
- Policy 1550

- Policy 5350
- Policy 5533

Discussion: 9.2 Policy 1613 - Disclosure and Review of Applicants Employment History (M), NEW, Final Reading  
 Discussion: 9.3 Policy 5430 - Class Rank, Revised, Final Reading  
 Discussion: 9.4 Policy 8561 - Procurement Procedures for School Nutrition Programs (M), Replacement, Final Reading  
 Discussion: 9.5 Policy 1550 - Equal Employment/ Anti-Discrimination (M), Revised, Single Reading  
 Discussion: 9.6 Policy 5350 - Student Suicide Prevention (M), Revised, Single Reading  
 Discussion: 9.7 Policy 5514 - Student Use of Vehicles, Revised, Single Reading  
 Discussion: 9.8 Policy 5533 - Student Smoking (M), Revised, Single Reading

## **10. NEW BUSINESS**

Mr. DellaBarca updated the Board on the first training provided by NJSBA on October 1st at Atlantic City Country Club. The Board will be presented with the Carole E. Larsen award at the training.  
 Ms. Anaya asked Board members to contact her if they'd like to attend.

## **11. OLD BUSINESS**

No Old Business

## **12. ADMINISTRATIVE MONTHLY REPORTS**

Reports: 12.1 Energy Department/ Monthly Report/ August 2018  
 Reports: 12.3 ITS/ Monthly Report/ August 2018  
 Reports: 12.4 Security Department/ Monthly Report/ August 2018  
 Reports: 12.5 Transportation Department/ Monthly Report/ August 2018  
 Reports: 12.6 Development Office/Monthly Report/ August 2018

## **13. COMMUNICATIONS**

Information: 13.1 Board Calendar  
 Information: 13.2 NJSBA Upcoming Events

## **14. COMMENTS**

Information: 14.1 Guidelines for Public Comments at the Board of Education Meeting

Jayne Portnoy-26 Stone Mill Court-discussed class rank

Debbie Rockelman-189 Alder Avenue-discussed class rank

Stacy Mulhern-211 Dogwood Avenue-discussed Mr. Santilli's response to her class rank discussion from the previous agenda

Information: 14.2 From Board Members

Mr. Haines thanked Dr. Gruccio for the meeting last Tuesday

Mrs. Umphlett thanked the Board for their hard work in recognition of the award they will be receiving

Mr. Haines thanked Mrs. Umphlett for her efforts as well

Mr. Castellano informed everyone about Back to School Nights

Information: 14.3 From Administration

Dr. Gruccio thanked the Board for the nice comments and informed everyone what her expectations are between the Administration and the Board and the process of Committee meetings, Work Session meetings and Regular meetings for action.

Mr. Santilli informed the Board of upcoming events:

- #EHTPride Festival on September 29, 2018
- ParentCamps to be held in October and November

## **15. ADJOURNMENT**

Action: 17.1 Adjourn Meeting

**Motion by Jack Haines, second by Amber Umphlett to adjourn the meeting**

Final Resolution: Motion Passes

Yes: Terre Alabarda, Lou Della Barca, Ray Ellis, Jack Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Pete Castellano

Absent: Tamika Gilbert-Floyd

Meeting adjourned at 7:49 PM.

Respectfully Submitted,

Chandra D. Anaya, CPA

School Business Administrator/Board Secretary