

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION**  
**Office of the Board Secretary**  
**13 Swift Drive**  
**Egg Harbor Township, New Jersey 08234**

**MINUTES**

**May 15, 2018**

**WORK SESSION**

**Meeting called to order at 6:00 PM.**

**1. PUBLIC MEETING OPENING**

Procedural: 1.1 Call to Order

Procedural: 1.2 Open Public Meetings Statement:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call:

**Members present**

Lou Della Barca, Ray Ellis, Tamika Gilbert-Floyd, Jack Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Michelle Carney-Ray-Yoder, Pete Castellano

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent; Mr. John Davis/Assistant Superintendent, Mrs. Chandra Anaya, Board Secretary/Business Administrator, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - May 15, 2018**

Action: 2.1 Recess to Executive Session

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on May 15, 2018 immediately, for the purpose of discussing Personnel and Litigation.

**FURTHER RESOLVED**, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting

**3. PUBLIC MEETING OPENING**

Procedural: 3.1 Call to Order at 7:05 PM.

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Wednesday, January 3rd, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 3.3 Roll Call

**Members present**

Ray Ellis, Tamika Gilbert-Floyd, Jack Haines, Marita Sullivan, Amy Summer, Amber Umphlett, Michelle Carney-Ray-Yoder, Pete Castellano

Absent: Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Mr. John Davis/Assistant Superintendent, Mrs. Chandra Anaya, Board Secretary/Business Administrator, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Houck-Elco/Board Attorney, Mary Sadallah/Student Representative

Procedural: 3.4 Flag Salute

#### **4. BOARD TRAINING AND PRESENTATIONS**

Mr. Castellano reported the NJSBA Training and Presentation will be moved to the end of the agenda this evening.

Student representatives discussed Prom and AP testing.

#### **5. FINANCE/OPERATIONS - Draft May 22, 2018**

Mrs. Sullivan gave the Finance/Operations Committee Report. Items discussed:

- Schedule of future meetings
- Award Maintenance building bid
- T1 and T2
- Renewals on Policy \$6421
- Perkins and ASPIRE grant applications
- Lease purchase
- Project graduation donation
- Facilities update by Mr. Brunetta
- Food services update regarding Eagle Academy
- Transportation update regarding staffing concerns
- Business office updates regarding services bids
- Athletic camps timelines and insurance requirements

Mr. Haines discussed committee meeting times.

Mrs. Castellano discussed Policy Committee starting at 7:00 PM.

Mrs. Umphlett discussed the pilot committee program with Board member assignments.

Mr. Ellis discussed staff and scheduling of meetings.

Discussion: 5.2 Transfers for Ratification 2017/2018

Discussion: 5.3 Bills for Payment

Discussion: 5.4 Purchases (per Board Policy #6421)

Discussion: 5.5 Out of District Travel

Discussion: 5.6 Travel and Related Expense Reimbursement

Discussion: 5.7 Accept Gifts, Grants and Donations per Board Policy #7230)

Discussion: 5.8 Board Report and Receipts and Expenditures for March 2018

Discussion: 5.9 Financial Report of the Board Secretary for March 2018

Discussion: 5.10 Requisition for Taxes Schedule

Discussion: 5.11 Grounds Building Addition and Alteration Bid Award

Discussion: 5.12 Lease Purchase Financing Bid Award - TD Financing

Discussion: 5.13 NJSIAA Membership Resolution

Discussion: 5.14 Monmouth-Ocean Educational Services Commission (MOESC) Coordinated Transportation Agreement

Discussion: 5.15 ConnectEDD Conference Agreement

Discussion: 5.16 RMC Resolution and Agreement for 2018/2019

Discussion: 5.17 Perkins FY19 Grant Submission and FY19 Budget

Discussion: 5.18 21ST Century Community Learning Centers Program Grant Approval to Apply

Discussion: 5.19 Letter of Agreement with Qual Lynx for 2018/2019 School Year

Discussion: 5.20 MOA and Public Donor Agreement - Family Service Association

Discussion: 5.21 2018/2019 Transportation Shared Services with Cape May County School District

Discussion: 5.22 Out of District Tuition Contracts for Egg Harbor Township Students Placed by McKinney Vento Act

Discussion: 5.23 Out of District Tuition Contracts for Students in Compliance with McKinney Vento Act

Discussion: 5.24 Out of District Tuition Placements 2017-2018 School Year - Special Education

Discussion: 5.25 Special Counsel

## **6. CURRICULUM - Draft May 22, 2018**

Mrs. Umphlett gave the Curriculum Committee Report. Items discussed:

- Field trips
- Athletic camps
- Gilda's Teen Club for 2018/2019
- Lease program for Chromebooks purchase
- "What Great Educators Do Differently" conference
- ASPIRE (21 CCLC) and Perkins grant applications
- 2018/2018 textbook list approval
- Jewish Family Services Partnership with the Bridge Program
- HS Freedom Shrine donation

Mr. Haines discussed a no cut policy and freshman sports.

Mr. Santilli discussed specific freshman sports.

Mr. Haines discussed not supporting volleyball without a no cut policy.

Discussion: 6.2 Field Trips In State 5-22-18

Discussion: 6.3 Field Trips Out of State 5-22-18

Discussion: 6.4 Egg Harbor Township Schools Course/Subject and Textbook List for the 2018-19 School Year

Discussion: 6.5 USCG Helicopter visit to the High School on May 25, 2018

Discussion: 6.6 2018 Girls Softball Clinic

Discussion: 6.7 2018 Summer Girls Soccer Camp

Discussion: 6.8 2018 Summer Girls Lacrosse Camp

Discussion: 6.9 2018 Fall Girls Lacrosse Skills and Drills Clinic

Discussion: 6.10 2019 Junior/ Senior Prom

Discussion: 6.11 Gilda's Teen Club at the EHTHS for 18-19

Discussion: 6.12 Jewish Family Services Partnership to Work with the Bridge Program at the High School 18-19

## **7. PERSONNEL - Draft May 22, 2018**

Dr. Gibson gave the Personnel Committee Report. Items discussed:

- Termination recommendation
- Salary adjustment
- Job postings
- Job descriptions
- Insight April report

Discussion: 7.2 Elimination/ Creation of Position(s)

Discussion: 7.3 Resignation(s)/ Retirement(s)

Discussion: 7.4 Termination(s)

Discussion: 7.5 Transfer(s)

Discussion: 7.6 Appointment(s)

Discussion: 7.7 Leave(s) of Absence

Discussion: 7.8 Adjustment(s)

Discussion: 7.9 Job Description(s)

## **8. POLICY - Draft May 22, 2018**

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

- Policies #9322.1, #7446, #2431, #3421.8, #5561, #2431.2, 3421 and regulation 2431.2
- Transgender policy

Dr. Gruccio discussed Transportation Policy will be added on the May 22nd agenda.

Mrs. Houck-Elco discussed DOE selected her for focus group on special education restraint and seclusion.

Discussion: 8.2 Policy 2431.8 - Varsity Letters for Interscholastic Extracurricular Activities, New, Two Readings

Discussion: 8.3 Policy 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities, New, Two Readings

Discussion: 8.4 Policy 7446 - School Security Program, Replacement, Two Readings

Discussion: 8.5 Policy 9322.1 - Electronic Communications Between and Among Board Members, New, Final of Two Readings

## **9. NEW BUSINESS - Draft May 22, 2018**

Discussion: 9.1 Memorandum of Understanding Regarding Live Streaming of Video Surveillance Between EHTSD and EHTPD

## **11. ADMINISTRATIVE MONTHLY REPORTS**

Reports: 11.1 District Enrollment Report through April 30, 2018

Reports: 11.2 Swift School/ Monthly Reports/ April 2018

Reports: 11.3 Slaybaugh School Complex/ Monthly Reports/ April 2018

Reports: 11.4 Davenport School Complex/ Monthly Reports/ April 2018

Reports: 11.5 Dr. Joyanne D. Miller Elementary School/ Monthly Reports/ April 2018

Reports: 11.6 Alder Avenue Middle School/ Monthly Reports/ April 2018

Reports: 11.7 Fernwood Ave Middle School/ Monthly Reports/ April 2018

Reports: 11.8 High School/ Monthly Reports/ April 2018

Reports: 11.9 Eagle Academy/ Monthly Reports/ April 2018

Reports: 11.10 Central Registration/ Monthly Reports/ March 2018

Reports: 11.11 DEVELOPMENT OFFICE MONTHLY REPORT APRIL 2018

Reports: 11.12 Facilities/Monthly Reports/April 2018

Reports: 11.13 Insight Monthly Report/ April 2018

Reports: 11.14 ITS/Monthly Reports/April 2018

Reports: 11.15 Miller/ ASPIRE/ Monthly Reports/ April 2018

Reports: 11.16 Out of School Suspension Reports

Reports: 11.17 Security/ Monthly Report/ April 2018

Reports: 11.18 Transportation Department/ Monthly Reports/ April 2018

## **12. COMMUNICATIONS**

Information: 12.1 Request for Public Records (OPRA) Report

Information: 12.2 Board Calendar

Information: 12.3 NJSBA Upcoming Events

### **13. COMMENTS**

No public comment.

Mr. Castellano discussed a Board Retreat either on Friday June 15th or Saturday June 16th. The Board voted as follows:

Mrs. Summer - Saturday

Mr. Ellis - Friday

Mrs. Umphlett - either

Mr. Castellano - either

Dr. CarneyRay-Yoder - Friday

Mrs. Gilbert-Floyd - Friday

Mr. Della Barca - either

Mrs. Sullivan - Friday

Mr. Haines - will not be able to make either date

Friday June 15th was chosen as the Board Retreat date dinner at 5:30 PM and meeting to begin at 6:00 PM.

Dr. Gruccio discussed Board goals, district goals and setting priorities.

At 7:35 PM, the Board left the dais and convened on the floor for NJSBA training.

Mary Walter from NJSBA gave a presentation on the Board Self Evaluation process.

After discussion, Mr. Castellano asked the Board members to complete the self evaluation by June 1, 2018.

Dr. CarneyRay-Yoder, Mrs. Sullivan and Mr. Haines left at 7:57 PM.

Mary Walter gave a presentation on CSA evaluation process.

Mr. Ellis left the table at 7:58 PM and returned at 8:03 PM.

Dr. Gruccio shared her goals with the Board.

Mr. Ellis left the table at 8:21 PM.

Mrs. Gilbert-Floyd left the table at 8:29 PM and returned at 8:31 PM.

Mr. Castellano clarified that the superintendent's evaluation information will be due June 1st. June 12th is work session and the Board will review documentation and present summary with Dr. Gruccio at the June 19th regular meeting. The regular meeting scheduled for June 26th has been canceled.

Ms. Anaya requested to have Finance action items on the June 12th and June 19th meetings and for the Board to ratify the June 29th bills list at the July Board meeting.

### **14. ADJOURNMENT**

**Motion by Mr. Della Barca, second by Mrs. Umphlett.**

Final Resolution: Motion Passes

Yes: Lou Della Barca, Tamika Gilbert-Floyd, Amy Summer, Amber Umphlett, Pete Castellano

Meeting adjourned at 8:41 PM.

Respectfully Submitted.

Chandra D. Anaya, CPA  
School Business Administrator/Board Secretary