

EGG HARBOR TOWNSHIP BOARD OF EDUCATION
Office of the Board Secretary
13 Swift Drive
Egg Harbor Township, New Jersey 08234

MINUTES

January 15, 2019

WORK SESSION

1. OPENING OF MEETING

Procedural: 1.1 Call to Order

Meeting called to order at 6:02 PM

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

Members present

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

2. RESOLUTION - EXECUTIVE SESSION - JANUARY 15, 2019

Action: 2.1 Recess to Executive Session at 6:03 PM

RESOLVED, that the Egg Harbor Township Board of Education shall meet in executive session on January 15, 2019 immediately, for the purpose of discussing

Personnel and/or Litigation and/or Attorney-Client Privilege

FURTHER RESOLVED, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 6:55 PM

Motion by Barbara Szilagyi and second by Lou DellaBarca

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

3. PUBLIC MEETING OPENING

Procedural: 3.1 Call to Order at 7:06 PM

Mr. Della Barca welcomed everyone and introduced the newly elected Board members, as well as the new officers

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 3.3 Roll Call

Members present

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

4. MINUTES

Discussion: 4.1 Minutes

5. FINANCE/OPERATIONS

Discussion: 5.1 Finance and Operations Committee Report

Mrs. Sullivan gave the Finance and Operations Committee Report. Items discussed:

- Committee Norms
- Rotation of Department Leadership Attending Committee Meetings
- 6421 Policy to refer to Policy Committee
- Gifts and Grants
- Capital Reserve to use for HVAC system
- Keys and Radio Distribution
- Posting of Supervisor in Facilities
- Booster Club parent guidance
- New Business-Business Administrator Monthly Report

Ms. Anaya added to Mrs. Sullivan's report and discussed:

- The bids that were re-bid and recommended on this agenda
- The Facilities position was interviewed and closed and the recommendation on the current agenda
- Updated Board Calendar to reflect the cancellation of the January 29th Special Meeting
- The Architect that was appointed will be meeting with Facilities to discuss the districtwide analysis.

Ms. Anaya also informed the Board members that Policy 6421 and Policy 7230 discussion was regarding items listed on the current agenda, that she will be conducting BSR training for all the Board members in February

Mrs. Szilagyi asked about new solar panels for the new facilities building

Ms. Anaya responded to Mrs. Szilagyi's question

Discussion: 5.2 Transfers for Ratification 2018/2019

Discussion: 5.3 Bills for Payment

Discussion: 5.4 Purchases (per Board Policy #6421)

Discussion: 5.5 Out of District Travel

Discussion: 5.6 Travel and Related Expense Reimbursement

Discussion: 5.7 Accept Gifts, Grants and Donations (per Board Policy #7230)

Discussion: 5.8 Financial Report of the Board Secretary for November 2018

Discussion: 5.9 Board Report and Receipts and Expenditures for November 2018

Discussion: 5.10 Approve Submission of Amended Elementary and Secondary Education Act/Every Student Succeeds Act (ESEA-ESSA) Grant Application for Fiscal Year 2019

Discussion: 5.11 Amended ESSA Split Salaries

Discussion: 5.12 Approve Submission of Amended IDEA Federal Grant Application for Fiscal Year 2019

Discussion: 5.13 Award Bus Parts Bid #19-02

Discussion: 5.14 Award HVAC Supplies Bid #19-03

Discussion: 5.15 Award Electrical Supplies Bid #19-04

Discussion: 5.16 Award Bus Tires Bid #19-09

Discussion: 5.17 Award Grounds Supplies Bid #19-10

Discussion: 5.18 Withdrawal from Capital Reserve in the amount of \$85,500

Discussion: 5.19 2018-2019 Out of District Tuition - Special Education

Discussion: 5.20 Professional Development Services

Discussion: 5.21 Winslow 2018/2019 Transportation Addendum

6. CURRICULUM

Discussion: 6.1 Curriculum Committee Report

Mrs. Summer gave the Curriculum Committee Report. Items discussed:

- Committee Norms
- Possible future Junior ROTC program
- Expansion program of studies for the HS to add a STREAM track
- Exchange Student Application for the 19/20 school year for Board approval
- Next Curriculum Committee Meeting will be February 5th

Discussion: 6.2 Field Trips In State

Discussion: 6.3 Field Trips Out of State

Discussion: 6.4 Foreign Exchange Student for the 2019-2020 School Year

7. PERSONNEL

Discussion: 7.1 Personnel Committee Report

Dr. Gibson gave the Personnel Committee Report. Items discussed:

- Vacancies
- Job Descriptions
- Salary guides for EHTEA-condensing steps

Discussion: 7.2 Elimination/ Creation of Position(s)

Discussion: 7.3 Resignation(s)/ Retirement(s)

Discussion: 7.4 Transfer(s)
Discussion: 7.5 Appointment(s)
Discussion: 7.6 Leave(s) of Absence
Discussion: 7.7 Job Description(s)

8. POLICY

Discussion: 8.1 Policy Committee Report

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

- No Old Business
- Committee Norms
- Minor revisions to Policy 7460
- Possible topic to be discussed at the next meeting-Strauss Esmay Mandated Policies

Discussion: 8.2 Policy 7460 - Energy Management, Revised, Single Reading

Ms. Anaya stated that the Finance and Operations Committee Meeting spoke about the regulations for Policy 7460 and the impact on future budgets

9. BOARD OF EDUCATION VACANCY INTERVIEWS

Discussion: 9.1 Board Member Candidate Interviews

Ms. Anaya took attendance to be sure that all seven (7) candidates were present, and informed the public of the interview process and how the questions were chosen.

Ms. Anaya informed the Board of the documentation in each of their packets and the order of the candidates.

The candidates were interviewed in the following order:

1. Justin Riggs
2. Terre Alabarda
3. Michael Price
4. Torrina Bennett-Michael
5. Stephanie Pedrick
6. Lucas Dailyda
7. Stephen Napoli

10. EXECUTIVE SESSION

Action: 10.1 Recess to Executive Session

Motion by Barbara Szilagyi, second by Marita Sullivan to Recess to Executive Session to discuss candidate selection

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

The Board Recessed to Executive Session at 8:32 PM

Action: 10.2 Reconvene Open Public Meeting

Motion by Barbara Szilagyi, second by Marita Sullivan to Reconvene to Open Public Meeting

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

The Board Reconvened to Open Public Meeting at 9:23 PM

11. APPOINTMENT TO THE BOARD OF EDUCATION TO FILL VACANCY

Ms. Anaya read the following statement: "At this time, the Board has not reached a consensus regarding appointing a new board member so the matter will be referred to the Executive County Superintendent."

12. ADMINISTRATIVE MONTHLY REPORTS

Reports: 12.1 District Enrollment Report through December 21, 2018
Reports: 12.2 Swift School/Monthly Reports/December 2018
Reports: 12.3 Slaybaugh Complex/Monthly Reports/December 2018
Reports: 12.4 Davenport Complex/Monthly Reports/December 2018
Reports: 12.5 Miller School/Monthly Reports/December 2018
Reports: 12.6 Alder Avenue Middle School/Monthly Reports/December 2018
Reports: 12.7 Fernwood Middle School/Monthly Reports/December 2018
Reports: 12.8 High School/Monthly Reports/December 2018
Reports: 12.9 ASPIRE/Monthly Report/December 2018
Reports: 12.10 Development Office/Monthly Report/December 2018
Reports: 12.11 Energy Department/Monthly Report/December 2018
Reports: 12.12 Facilities/Monthly Report/December 2018
Reports: 12.13 Food Service/Monthly Report/December 2018
Reports: 12.14 Insight/Monthly Report/December 2018

Reports: 12.15 ITS/Monthly Report/December 2018
Reports: 12.16 Out of School Suspension Reports
Reports: 12.17 Security/Monthly Report/December 2018
Reports: 12.18 Transportation Department/Monthly Report/December 2018

13. COMMUNICATIONS

Information: 13.1 Board Calendar
Information: 13.2 NJSBA Upcoming Events
Information: 13.3 Atlantic County Office Budget Review

14. COMMENTS

Information: 14.1 Guidelines for Public Comments at the Board of Education Meeting

Michael Price-200 East Plaza Place-stated that he appreciated the hard work the Board did during the interview process

Debbie Rockelman-189 Alder Avenue-stated her opinion regarding the Board's indecision

Amber Umphlett-512 Mill Road-questioned the lack of collaboration in the work session and spoke about the candidate selection

Jim Galvin- 3051 Fernwood Avenue-spoke about his previous years of service on the Board of Education, the current Board's indecision and stated they should return to Executive Session to reach a consensus

Information: 14.2 From Board Members

Mrs. Szilagyi spoke highly of the candidates and the Board's lack of consensus.

Mrs. Gilbert-Floyd agreed with Mr. Galvin's suggestion

Mrs. Houck-Elco stated the process for going back into Executive Session

Information: 14.3 From Administration

None

15. EXECUTIVE SESSION

Action: 15.1 Recess to Executive Session

Motion by Tamika Gilbert-Floyd, second by Kristy Bird to return to Executive Session to discuss candidate selection

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

The Board Recessed to Executive Session at 9:35 PM

Action: 15.2 Reconvene Open Public Meeting

Motion by Barbara Szilagyi, second by Ray Ellis

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

The Board Reconvened to Open Public Meeting at 10:08 PM

Ms. Anaya read the following statement: At this time, the Board has not reached a consensus regarding appointing a new board member so the matter will be referred to the Executive County Superintendent.

17. ADJOURNMENT

Action: 17.1 Adjourn Meeting

Motion by Barbara Szilagyi, second by Marita Sullivan to adjourn the meeting

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

Meeting adjourned at 10:09 PM

Respectfully Submitted,

Chandra D. Anaya, CPA
School Business Administrator/Board Secretary

