

**EGG HARBOR TOWNSHIP BOARD OF EDUCATION**  
**Office of the Board Secretary**  
**13 Swift Drive**  
**Egg Harbor Township, New Jersey 08234**

**MINUTES**

**February 26, 2019**

**REGULAR MEETING**

**1. OPENING OF MEETING**

Procedural: 1.1 Call to Order

**Meeting called to order at 6:02 PM**

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

**Members present**

Pete Castellano, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

Late: Kristy Bird, Tamika Gilbert-Floyd

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

**2. RESOLUTION - EXECUTIVE SESSION - February 26, 2019**

Action: 2.1 Recess to Executive Session at 6:03 PM

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on February 26, 2019 immediately, for the purpose of discussing

Personnel and/or Litigation and/or Attorney-Client Privilege

**FURTHER RESOLVED**, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Discussion: 2.4 HIB Case Review

Action: 2.5 Reconvene Open Public Meeting at 7:10 pm

**3. PUBLIC MEETING OPENING**

Procedural: 3.1 Call to Order at 7:13 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

#### **4. MINUTES**

Action: Approve the Minutes of the Egg Harbor Township Board of Education meetings for January 3, 15, 22, and 25, 2019

1. January 3, 2019-Special Meeting (Reorganization Meeting)
2. January 15, 2019-Executive Meeting
3. January 15, 2019-Work Session Meeting
4. January 22, 2019-Executive Meeting
5. January 22, 2019-Regular Meeting
6. January 25, 2019-Special Meeting (Board Retreat)

**Motion by Marita Sullivan, second by Amy Summer to Approve Minutes Items 4.1-4.6**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

#### **5. SUPERINTENDENT'S REPORT**

Presentations: 5.1 #EHTPride Superintendent's Monthly Report and Video  
Dr. Gruccio gave the Superintendent's Monthly Report

Mrs. Bird left the dais at 7:19 PM and returned at 7:21 PM

Mr. Castellano left the dais at 7:22 PM and returned at 7:23 PM

Recognitions: 5.2 School Board Recognition Month - January 2019

Dr. Gruccio presented the Board with the Egg Harbor Township Board of Education Resolution

Mr. DellaBarca thanked each Board Member for all they do

Presentations: 5.3 Congratulations 2019 EHT Teachers of the Year and Educational Services Professionals

Dr. Gibson explained the nomination and recognition process

An Administrator from each school introduced and spoke about their Teacher of the Year and Educational Services Professional

#### **School--Teacher of the Year, Education Services Professional**

High School--Denise Steet, Nicole Theophall  
Alder--Georgianna Delgaizo-Mallett, Marcelle Treen  
Fernwood--Angela Williams, Lindsay Braverman  
Miller-- Alyssa Falco, Kathleen Lowry  
Slaybaugh--Amanda Buccafurni, Peicha Sullivan  
Swift--Terrilee McGowan, Ann Marie Di Cicco  
Davenport--Alissa Lamey, Kristina Caruso

The Board Recessed at 8:18 PM

The Board Reconvened to Open Public Meeting at 8:39 PM

Procedural: 5.4 Roll Call

#### **Members present**

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

Presentations: 5.5 Insight Presentation

Joe Kelly and Nicole Matsuk represented Insight and gave their Insight presentation.

Presentation Included:

1. Fill rate for Teachers and Paras LY vs TY
2. Hiring Process/Training
3. District Feedback
4. Recognition/Appreciation
5. Incident Protocol
6. Vacancies
7. Cost Savings of Insight sub vs Hiring FT employee
8. Sub time-clock system

Mrs. Szilagyi asked about a sub who did not speak English

Mr. Kelly responded to Mrs. Szilagyi's question

Mrs. Bird asked several questions regarding subs and fill rates and a thorough discussion ensued.

Mrs. Gilbert-Floyd spoke about quality substitutes that keep the children safe.

Mrs. Sullivan and Mrs. Bird discussed questions for Insight and the process for Board inquiries

Mr. DellaBarca confirmed that the process was used for this inquiry.

Mr. DellaBarca thanked Mr. Kelly and Ms. Matsuk for coming to the meeting.

Mr. Ellis asked about coordinating the hiring process for students that are away at college.

Information: 5.6 Budget Talk

Mr. Ellis left the dais at 9:12 PM and returned at 9:17 PM

Ms. Anaya delivered a budget talk that included a data comparison between in-house subs and having Insight subs; Transportation Analysis; and Facilities Department needs  
Mrs. Bird and Ms. Anaya had a conversation regarding subs and cost savings.

Mrs. Gilbert-Floyd added to Mrs. Bird's statement regarding Insight subs.

Dr. Gibson responded to Mrs. Bird's question regarding paraprofessional coverage from the last meeting.  
Mrs. Bird commented on Dr. Gibson's statement on paraprofessional coverage.

Dr. Gibson delivered the staffing proposal to the Board and stated that it is not the final list.

Ms. Anaya continued her budget talk, including information about State Aid.

Mrs. Summer left the dais at 9:43 PM and returned on 9:45 PM.

Mr. Castellano, Mrs. Sullivan, Mrs. Bird and Ms. Anaya had a lengthy conversation regarding the 2019/2020 budget process.

## **6. STUDENT REPRESENTATIVE'S REPORT**

Reports: 6.1 Student Representatives Morgan Suckiel and Sheikh Mahmud Report on School Current Events, School Sports, and Activity Achievements

## **7. PUBLIC COMMENT FOR AGENDA ITEMS ONLY**

Information: 7.1 Guidelines for Public Comments at the Board of Education Meeting

Bayta Dickens-2053 Ocean Heights Avenue-spoke about school bus/student safety

Jacqueline Alexander-2053 Ocean Heights Avenue-spoke about school bus/student safety

Dr. Gruccio responded to the school bus/student safety comments and assured them that it will be addressed the following day.

Susan Alexander-12 Carann Lane-spoke about school bus/student safety

Kim Savino-301 Abingdon Drive-spoke about unanticipated class sizes in 7th grade at Fernwood Middle School

Evan Portadin-2902 Wynnewood Drive-spoke about the pay rate for long term subs

Elena Marcato-5 Eagle Drive-HS Senior-asked the Board to purchase an ad for the Mary Poppins production

Sonia Cruz-207 Eagan Avenue-spoke about Insight subs dress code, punctuality and notifying public of meetings on Facebook and televising meetings

Amber Umphlett-6512 Mill Road-commented on the disorganization of the budget plan, Board Member comments and inquiries regarding Insight, and class sizes

## **8. FINANCE/OPERATIONS**

Action: 8.1 Transfers for Ratification 2018/2019

Action: Approve Finance Item #8.1

### **Motion by Marita Sullivan, second by Pete Castellano to Approve Finance Item 8.1**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

Action: 8.2 Bills for Payment

Action: 8.3 Purchases (per Board Policy #6421)

Action: 8.4 Accept Gifts, Grants and Donations (per Board Policy #7230)

Action: 8.5 Out of District Travel

Action: 8.6 Travel and Related Expense Reimbursement

Action: 8.7 Financial Report of the Board Secretary for December 2018

Action: 8.8 Board Report and Receipts and Expenditures for December 2018

Action: 8.9 Withdrawal from Capital Reserve in the amount of \$346,680

Action: 8.10 Professional Services 2019/2020 Agreement

Action: 8.11 University Affiliation Agreements

Action: 8.12 Applications for Dual Use

Action: 8.13 2018/2019 Out of District Tuition - Special Education

Action: 8.14 2018/2019 Out of District Home Instruction

Action: 8.15 2018/2019 Out of District Contract for DCP&P Student Sent

Action: 8.16 2018/2019 Plumsted Township Transportation Jointure

Action: Approve Finance Items #8.2 through #8.16

### **Motion by Barbara Szilagyi, second by Marita Sullivan to Approve Finance Items 8.2-8.16**

Final Resolution: Motion Passes

Yes: Kristy Bird (except Vendor 3595 and 2774), Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

No: Kristy Bird to Vendor 3595 and Vendor 2774, understanding it's for services rendered

## **9. CURRICULUM**

Action: 9.1 Field Trips In State  
Action: 9.2 Field Trips Out of State  
Action: 9.3 Pet Partners Read with Me Program/ District Schools

Action: Approve Curriculum Items #9.1 through #9.3

**Motion by Marita Sullivan, second by Amy Summer to Approve Curriculum Items 9.1-9.3**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

**10. PERSONNEL**

Action: 10.1 Elimination/ Creation of Position(s)  
Action: 10.2 Resignation(s)/ Retirement(s)  
Action: 10.3 Termination(s)  
Action: 10.4 Transfer(s)  
Action: 10.5 Appointment(s)  
Action: 10.6 Leave(s) of Absence  
Action: 10.7 Job Description(s)

Action: Approve Personnel Items #10.1 through #10.7

**Motion by Barbara Szilagyi, second by Pete Castellano to Approve Personnel Items 10.1-10.7**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

**11. POLICY**

Action: 11.1 Bylaw 0146 - Board Member Authority, Revised, Single Reading  
Action: 11.2 Policy 2422 - Health and Physical Education, Revised, Single Reading  
Action: 11.3 Policy 4219 - Commercial Driver's License Controlled Substance and Alcohol Use Testing, Revised, Single Reading  
Action: 11.4 Policy 5410 - Promotion and Retention, Revised, Single Reading  
Action: 11.5 Policy 7440 - School District Security, Revised, Single Reading

Action: Approve Policy Items #11.1 through #11.5

**Motion by Barbara Szilagyi, second by Pete Castellano to Approve Policy Items 11.1-11.5**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

Dr. Gruccio welcomed the newly appointed staff members.

**12. NEW BUSINESS**

Action: 12.1 EHT Recreation Department Request for EHTSD Bus Usage  
Action: 12.2 Indoor Percussion and Guard Request for EHTBOE advertisement  
Action: 12.3 Revised 2018-2019 District School Year Calendar

Action: Approve New Business Items #12.1 through #12.3

**Motion by Pete Castellano, second by Barbara Szilagyi to Approve New Business Items 12.1-12.3**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

**13. OLD BUSINESS**

Action: 13.1 Affirm HIB Determination Report(s) from January 22, 2019 as discussed in Executive Session  
A04; F03; F04; F05 (2018-2019)

**Motion by Pete Castellano, second by Marita Sullivan to Affirm Old Business Item 13.1**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou DellaBarca

**14. COMMUNICATIONS**

Information: 14.1 Board Calendar  
Information: 14.2 NJSBA Upcoming Events

**15. COMMENTS**

Information: 15.1 Guidelines for Public Comments at the Board of Education Meeting

Carl Mason-3057 Fernwood Avenue-spoke about class rank

Sonia Cruz-207 Eagan Avenue-stated that Dr. Gibson will be missed and thanked her for her service to the District

Amber Umphlett-6512 Mill Road-thanked Dr. Gibson for her time while she had been on the Board, her patience with her and wished her luck

Information: 15.2 From the Board Members

Mrs. Gilbert-Floyd stated that Dr. Gibson made history in Egg Harbor Township as the first African American female Director of Human Resources

Information: 15.3 From Administration

Dr. Gruccio spoke about Dr. Gibson's retirement, thanked her for the support she has given, and her encouragement.

Dr. Gibson quoted Dr. Martin Luther King and encouraged everyone to do what is right for the students.

## **16. ADJOURNMENT**

Action: 18.1 Adjourn Meeting

### **Motion by Amy Summer, second by Marita Sullivan to Adjourn the Meeting**

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Meeting adjourned at 10:40 PM

Respectfully Submitted.

Chandra D. Anaya, CPA  
School Business Administrator/Board Secretary