

EGG HARBOR TOWNSHIP BOARD OF EDUCATION
Office of the Board Secretary
13 Swift Drive
Egg Harbor Township, New Jersey 08234

MINUTES

March 12, 2019

WORK SESSION

1. OPENING OF MEETING

Procedural: 1.1 Call to Order

Meeting called to order at 6:01 PM

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

Members present

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Absent: Amy Summer

2. RESOLUTION - EXECUTIVE SESSION - March 12, 2019

Action: 2.1 Recess to Executive Session at 6:02 PM

RESOLVED, that the Egg Harbor Township Board of Education shall meet in executive session on March 12, 2019 immediately, for the purpose of discussing

Personnel and/or Litigation and/or Attorney-Client Privilege

FURTHER RESOLVED, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 6:43 PM

Motion by Mr. Castellano and Mrs. Szilagyi

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Absent: Amy Summer

3. PUBLIC MEETING OPENING

Procedural: 3.1 Call to Order at 7:05 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

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Procedural: 3.3 Roll Call

Members present

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Barbara Szilagyi, Ray Ellis, Lou Della Barca
Absent: Amy Summer

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

Mr. Della Barca welcomed all in attendance and gave an outline of the Work Session Agenda.

4. MINUTES

None.

5. FINANCE/OPERATIONS

Discussion: 5.1 Finance and Operations Committee Report

Mrs. Sullivan gave the Finance and Operations Committee Report. Items discussed:

1. New Intercom System for Davenport
2. New Cell Phone Carrier
3. New Copier Lease

Ms. Anaya added that the Finance and Operation Committee also discussed Policy 6421 and a recommendation for revision will be sent to the Policy Committee in April

Discussion: 5.2 Transfers for Ratification 2018/2019

Discussion: 5.3 Bills for Payment

Discussion: 5.4 Purchases (per Board Policy #6421)

Discussion: 5.5 Out of District Travel

Discussion: 5.6 Travel and Related Expense Reimbursement

Discussion: 5.7 In District Travel Staff 2018/2019

Discussion: 5.8 Accept Gifts, Grants and Donations (per Board Policy #7230)

Discussion: 5.9 Financial Report of the Board Secretary for January 2019

Discussion: 5.10 Board Report and Receipts and Expenditures for January 2019

Discussion: 5.11 Asset Disposals - District

Discussion: 5.12 Amended IDEA Federal Grant Application for Fiscal Year 2019 - Revised

Discussion: 5.13 Acceptance of 21st Century Community Learning Centers Program Grant IDEA Expansion Funds for 2018/2019

Discussion: 5.14 Xerox/Stewart Lease Renewal

Discussion: 5.15 T Mobile General Services Agreement

Discussion: 5.16 2018/2019 Out of District Tuition - Special Education

Discussion: 5.17 Out of District Tuition for McKinney Vento Students Received

6. CURRICULUM

Discussion: 6.1 Curriculum Committee Report

Mr. Price gave the Curriculum Committee Report. Items discussed:

1. Grade 6-8 Summer Reading Program
2. District Enrollment
3. Budget Talk
4. Evidence-Based Report Cards K-3
5. NJCAP (NJ Child Assault Prevention)

Mrs. Bird asked questions regarding the summer reading program and Mr. Davis responded to her questions

Discussion: 6.2 Field Trips In State

Discussion: 6.3 Field Trips Out of State

7. PERSONNEL

Discussion: 7.1 Personnel Committee Report

Dr. Gibson gave the Personnel Committee Report. Items discussed:

1. Current/Anticipated Vacancies
2. Job Descriptions
3. Possible Creation of New FT/PT Paraprofessional Positions

Discussion: 7.2 Elimination/ Creation of Position(s)

Discussion: 7.3 Resignation(s)/ Retirement(s)

Discussion: 7.4 Termination(s)

Discussion: 7.5 Transfer(s)

Discussion: 7.6 Appointment(s)
Discussion: 7.7 Leave(s) of Absence
Discussion: 7.8 Adjustment(s)

8. POLICY

Discussion: 8.1 Policy Committee Report

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

1. Bylaw 0143.2-Revised
2. Policy 3437-Revised
3. Policy 4437-New
4. Policy 5330.04-Revised
5. Policy 8561-Revised
6. ByLaw 0168.1-No Formal Changes
7. Policy Alert Information be included for all Strauss Esmay Alerts during upcoming Policy Committee meetings
8. Topic to be discussed at the next meeting-Strauss Esmay Mandated Policy Updates

Discussion: 8.2 Bylaw 0143.2 - Student Representatives to the Board of Education, Revised, Single Reading

Discussion: 8.3 Policy 3437 - Military Leave (Teaching Staff), Revised, Single Reading

Discussion: 8.4 Policy 4437 - Military Leave (Support Staff), New, First of Two Readings

Discussion: 8.5 Policy 5330.04 - Administering an Opioid Antidote, Revised, Single Reading

Discussion: 8.6 Policy 8561 - Procurement Procedures for School Nutrition Programs, Revised, Single Reading

Mr. Castellano gave a Legislative Update that included information regarding additional State Aid that follows S2.

Mr. Della Barca discussed the 2019/2020 budget process. The Board received and reviewed District data in preparation for this meeting's budget discussion.

9. BUDGET PRESENTATION

Discussion: 9.1 Budget Presentation

Dr. Gruccio gave the Superintendent's portion of the Budget Presentation and discussed the EHT community and student achievement.

Mr. Davis discussed the continuous monitoring of data to determine what type of support the students may need to succeed.

Dr. Gruccio continued her presentation, and discussed the Strategic Plan and District Learning Goals.

Ms. Anaya discussed the budget timeline and what encompasses the budget process, which included detailed information of budgeting reports and comparisons.

Mr. Castellano thanked Ms. Anaya for the presentation and asked about the State's adequacy number for 2019/2020.

Ms. Anaya responded to Mr. Castellano's question.

Mrs. Bird asked about charter school tuition and Ms. Anaya responded.

Mr. Della Barca thanked Ms. Anaya for her presentation.

10. COMMENTS

Information: 10.1 Guidelines for Public Comments at the Board of Education Meeting

James Lacasse-205 Mitchell Drive-expressed concerns regarding the grading system

Dr. Gruccio responded to Mr. Lacasse's concerns

Amber Umphlett-6512 Mill Road-spoke about her budget concerns from the previous Board meeting, the Board's involvement in meeting the District needs, and commented on the budget presentation given

Michelle Carney Ray Yoder-1 Harvest Court-supported the Board approving a budget that will raise taxes to the levy cap

Sonia Cruz-207 Eagon Avenue-asked about charging fees to parent/guardians for students who are returned to school in the afternoon and about Adult Education

Ms. Anaya and Dr. Gruccio responded to Ms. Cruz's questions

Debbie Rockelman-189 Alder Avenue-asked about Adult Education and the priorities of budget needs

Dr. Gruccio and Mr. Della Barca responded to Ms. Rockelman's questions

Steve Napoli-402 Shadeland Road-expressed his support regarding the budget going to the levy cap

Jessica Salerno-210 Tallowood Road-spoke about funding and fees for student activities

Amber Umphlett-6512 Mill Road-spoke about the need in specific sports

Mr. Ellis left the dais at 8:26 PM and returned immediately

Neysha Parker-308 Ohio Avenue-asked about the funding from the state and gave her opinion on coaches

Mr. Della Barca responded to Neysha Parker's budget question

Mrs. Houck-Elco interjected and reminded Neysha Parker that personnel issues cannot be discussed in public

Jessica Salerno-210 Tallowood Road-spoke about Marching Band uniforms

Information: 10.2 From Board Members

Mr. Ellis added to Mrs. Umphlett's comment regarding the needs for specific sports

Mr. Price spoke about the informative budget presentation

Information: 10.3 From Administration

Ms. Anaya informed the Board of highlights within the budget binders, and stated that the Board should forward their budget questions to Mr. Della Barca and Dr. Gruccio

11. ADMINISTRATIVE MONTHLY REPORTS

Reports: 11.1 District Enrollment Report through February 28, 2019

Reports: 11.2 Swift School/Monthly Reports/February 2019

Reports: 11.3 Slaybaugh Complex/Monthly Reports/February 2019

Reports: 11.4 Davenport Complex/Monthly Reports/February 2019

Reports: 11.5 Miller School/Monthly Reports/February 2019

Reports: 11.6 Alder Middle School/Monthly Reports/February 2019

Reports: 11.7 High School/Monthly Reports/February 2019

Reports: 11.8 Eagle Academy/Monthly Report/February 2019

Reports: 11.9 ASPIRE/Monthly Report/February 2019

Reports: 11.10 Development Office/Monthly Reports/February 2019

Reports: 11.11 Energy Department/Monthly Report/February 2019

Reports: 11.12 Insight Monthly Report/ February 2019

Reports: 11.13 ITS/Monthly Report/February 2019

Reports: 11.14 Out of School Suspension Reports

Reports: 11.15 Security/ Monthly Report/ February 2019

Reports: 11.16 Transportation/ Monthly Reports/ February 2019

12. COMMUNICATIONS

Information: 12.1 Board Calendar

Information: 12.2 NJSBA Upcoming Events

13. ADJOURNMENT

Action: 15.1 Adjourn Meeting

Motion by Marita Sullivan, second by Michael Price to adjourn the meeting

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Absent: Amy Summer

Meeting adjourned at 8:33 PM

Respectfully Submitted,

Chandra D. Anaya, CPA
School Business Administrator/Board Secretary