

EGG HARBOR TOWNSHIP BOARD OF EDUCATION
Office of the Board Secretary
13 Swift Drive
Egg Harbor Township, New Jersey 08234

MINUTES

April 9, 2019

WORK SESSION

1. OPENING OF MEETING

Procedural: 1.1 Call to Order

Meeting called to order at 6:03 PM

Procedural: 1.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the New Jersey Open Public Meetings Act, on Friday, January 4th, the Egg Harbor Township Board of Education gave notice of this meeting to "The Press" and "The Current of Egg Harbor Township." Notice was also given, that day, to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall.

Procedural: 1.3 Roll Call

Members present

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Amy Houck-Elco/Board Attorney

2. RESOLUTION - EXECUTIVE SESSION - April 9, 2019

Action: 2.1 Recess to Executive Session at 6:04 PM

RESOLVED, that the Egg Harbor Township Board of Education shall meet in executive session on April 9, 2019 immediately, for the purpose of discussing Personnel, and/or Litigation and/or Attorney-Client Privilege.

FURTHER RESOLVED, that the discussion of each subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law.

Discussion: 2.2 Personnel

Discussion: 2.3 Attorney's Report

Action: 2.4 Reconvene Open Public Meeting at 6:58 PM

Motion by Mrs. Szilagyi, second by Mrs. Sullivan to Reconvene to Open Public Meeting

Final Resolution: Motion Passes

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

3. PUBLIC MEETING OPENING

Procedural: 3.1 Call to Order at 7:06 PM

Procedural: 3.2 Open Public Meetings Statement

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

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Procedural: 3.3 Roll Call

Members present

Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Also Present: Dr. Kim Gruccio/Superintendent, Mr. John Davis/Assistant Superintendent, Mr. Stephen Santilli/Assistant Superintendent, Ms. Chandra Anaya/Business Administrator/Board Secretary, Dr. Carolyn Gibson/Director of Human Resources, Mrs. Jamie Shoemaker/Assistant to the Business Administrator, Mrs. Amy Houck-Elco/Board Attorney

Procedural: 3.4 Flag Salute

4. SUPERINTENDENT'S REPORT

Presentations: 4.1 NJ School Performance Reports

Mr. Santilli and Mr. Davis presented the school performance reporting data, which included data from PARCC testing during the 2017/2018 school year

Presentations: 4.2 Budget Update

Ms. Anaya gave an update on the Budget that was submitted to the County Office

Mr. Davis and Ms. Anaya informed the Board of the bus babysitting form changes

Mrs. Bird, Ms. Anaya and Mrs. Houck-Elco had a discussion about children with parents at two (2) different residences

5. FINANCE/OPERATIONS

Discussion: 5.1 Finance and Operations Committee Report

Mrs. Sullivan gave the Finance and Operations Committee Report. Items discussed:

1. Policy 6421 review by Policy Committee
2. Revenue Sources
3. Bank Interest Rates
4. Funding Committee Meeting April 16, 2019 at the Alder Avenue Board Room

Mr. Castellano, Ms. Anaya and Mrs. Houck-Elco discussed advertising for the Funding Committee Meeting

Ms. Anaya expanded on the Committee review of Policy 6421, the new bank interest rates and requested a second Bills List be added for vendor prompt payment compliance.

Mrs. Bird asked for clarification on the Funding Committee Meeting and the Board's ad-hoc Fund Committee

Ms. Anaya responded to Mrs. Bird's question and explained the purpose of the first meeting and the difference between the two.

Mrs. Gilbert-Floyd asked the outcome of the Funding Committee be reported to the Board and to the public

Discussion: 5.2 Transfers for Ratification 2018/2019

Discussion: 5.3 Bills for Payment

Discussion: 5.4 Purchases (per Board Policy #6421)

Discussion: 5.5 Out of District Travel

Discussion: 5.6 Travel and Related Expense Reimbursement

Discussion: 5.7 Financial Report of the Board Secretary for February 2019

Discussion: 5.8 Board Report and Receipts and Expenditures for February 2019

Discussion: 5.9 2018/2019 Delsea Regional High School District Transportation Jointure

Discussion: 5.10 2018/2019 Transportation Jointure to Atlantic Community Charter

Discussion: 5.11 2018/2019 Tuition Contract for DCP&P Student Received

Discussion: 5.12 2018/2019 Out of District Tuition Contract for McKinney Vento Act Student Sent

Discussion: 5.13 2018/2019 Out of District Tuition Contract - General Education

Discussion: 5.14 2018/2019 Tuition Contract for McKinney Vento Act Students Received

Discussion: 5.15 2018/2019 Out of District Tuition - Special Education

Discussion: 5.16 WNMU Affiliation Agreement

Discussion: 5.17 Direct Energy as the Energy Supplier for the District

Discussion: 5.18 2020 EHTHS Prom Agreement

Action: 5.19 Resolution to Approve the Submission of the 2019/2020 School Budget to the County Office

Motion by Barbara Szilagyi, second by Pete Castellano to Approve the Submission of the 2019/2020 School Budget to the County Office

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

6. CURRICULUM

Discussion: 6.1 Curriculum Committee Report

Mrs. Summer gave the Curriculum Committee Report. Items discussed:

1. Weight Room Free Clinic for ages 12-14 years of age
2. NJDOE Performance Reports for the 2017/2018 school year
3. Freshman Girls and Boys Lacrosse
4. JROTC Update
5. EHT Flight Test
6. Middle School Summer Reading
7. Eagle Academy Hearts Therapeutic Riding Center
8. EHT Resiliency Team
9. April 18, 2019 Take your Child to Work Day ages 6-18
10. 2019/2020 Graduation Requirement Changes
11. Babysitting Forms
12. 2019/2020 Proposed Professional Learning Half Days
13. NJCAP 2019/2020
14. Next Meeting will be May 7th

Discussion: 6.2 Field Trips In State

Discussion: 6.3 Field Trips Out of State

Discussion: 6.4 Weight Training Free Clinic at the High School

Discussion: 6.5 2020 Junior/ Senior Prom

7. PERSONNEL

Discussion: 7.1 Personnel Committee Report

Dr. Gibson gave the Personnel Committee Report. Items discussed:

1. Vacancies as of April 5, 2019
2. Job Descriptions
3. Transitioning and Timeline for Filling Director of Human Resources Position
4. Insight Questions from Board Members and Answers Insight provided

Discussion: 7.2 Resignation(s)/ Retirement(s)

Discussion: 7.3 Termination(s)

Discussion: 7.4 Transfer(s)

Discussion: 7.5 Appointment(s)

Discussion: 7.6 Leave(s) of Absence

Discussion: 7.7 Job Description(s)

8. POLICY

Discussion: 8.1 Policy Committee Report

Mrs. Gilbert-Floyd gave the Policy Committee Report. Items discussed:

1. Policy 4437-Military Leave for Support Staff
2. Policy 7510-Use of Facilities (Revised)
3. Policy 6421-Purchases Budgeted (Revised)-No formal changes
4. Policy 2610-Educational Program Evaluation (Revised) Strauss Esmay Alert 217
5. Board Access to District Regulations
6. Possible topic to be discussed at the next meeting-Strauss Esmay Mandated Policy Updates as needed

Discussion: 8.2 Policy 4437 - Military Leave (Support Staff), New, Final Reading

Discussion: 8.3 Policy 2610 - Educational Program Evaluation, Revised, Single Reading

Discussion: 8.4 Policy 7510 - Use of Facilities, Revised, Single Reading

Mr. Della Barca announced that Mrs. Sullivan will be recognized, at the Atlantic County meeting on May 13th, for being a new Board Member

Ms. Anaya provided responses to the questions previously asked by the Board regarding:

- Class size projection per school for the 2019/2020 school year
- Net effect of commercial/affordable housing pilot payment
- Technology ratio per student
- District Calendar regarding certain holidays

9. NEW BUSINESS

Discussion: 9.1 2019-2020 District School Year Calendar

Dr. Gruccio, Mrs. Summer and Mr. Castellano spoke about the 2019/2020 District Calendar

Mrs. Bird and Dr. Gruccio spoke about the District's diversity regarding research for the 2019/2020 District Calendar

10. ADMINISTRATIVE MONTHLY REPORTS

Reports: 10.1 District Enrollment Report through March 29, 2019
Reports: 10.2 Swift School/Monthly Reports/March 2019
Reports: 10.3 Slaybaugh Complex/Monthly Reports/March 2019
Reports: 10.4 Davenport Complex/Monthly Reports/March 2019
Reports: 10.5 Miller Elementary School/Monthly Reports/March 2019
Reports: 10.6 Alder Avenue Middle School/Monthly Reports/March 2019
Reports: 10.7 Fernwood Avenue Middle School/Monthly Reports/March 2019
Reports: 10.8 High School/Monthly Reports/March 2019
Reports: 10.9 Eagle Academy/Monthly Report/March 2019
Reports: 10.10 ASPIRE/Monthly Report/March 2019
Reports: 10.11 Attendance Officers/Monthly Reports/February 2019
Reports: 10.12 Energy Department/Monthly Report/Mar 2019
Reports: 10.13 Facilities/Monthly Report/March 2019
Reports: 10.14 Food Services/Monthly Report/March 2019
Reports: 10.15 Insight Monthly Report/ March 2019
Reports: 10.16 ITS/Monthly Reports/March 2019
Reports: 10.17 Out of School Suspension Reports
Reports: 10.18 Security/ Monthly Report/ March 2019
Reports: 10.19 Transportation Department/Monthly Report/March 2019

11. COMMUNICATIONS

Information: 11.1 Board Calendar
Information: 11.2 NJSBA Upcoming Events
Information: 11.3 NJSBA Recognition - M. Sullivan
Information: 11.4 Testimony 2019

12. COMMENTS

Information: 12.1 Guidelines for Public Comments at the Board of Education Meeting

Debbie Rockelman-189 Alder Avenue-spoke about holidays, asked about academies, world languages for younger grades and multiple families in a single residence

Dr. Gruccio responded to Debbie Rockelman's question regarding academies

Information: 12.2 From Board Members

Information: 12.3 From Administration

Mr. Della Barca wished everyone a Happy Easter and Happy Passover and announced the next Board Meeting date of April 30, 2019.

13. ADJOURNMENT

Action: 13.1 Adjourn Meeting

Motion by Barbara Szilagyi, second by Amy Summer to adjourn the meeting

Final Resolution: Motion Passes

Yes: Kristy Bird, Pete Castellano, Tamika Gilbert-Floyd, Michael Price, Marita Sullivan, Amy Summer, Barbara Szilagyi, Ray Ellis, Lou Della Barca

Meeting adjourned at 8:04 PM

Respectfully Submitted.

Chandra D. Anaya, CPA
School Business Administrator/Board Secretary