

EGG HARBOR TOWNSHIP BOARD OF EDUCATION  
Office of the Board Secretary  
13 Swift Drive  
Egg Harbor Township, New Jersey 08234

MINUTES

**August 22, 2017**  
**REGULAR MEETING**

President Della Barca called the regular meeting of the Egg Harbor Township Board of Education to order at 6:02 PM on August 22, 2017 at the Alder Avenue Middle School Board Room.

At the President's request, Mrs. Anaya, Business Administrator, read the following statement: "On Wednesday, January 4, 2017, notice of this meeting was mailed to "The Press" and "The Current of Egg Harbor Township." Notice was also delivered that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall."

- 1- On a **motion** by Mr. Riggs and seconded by Mr. Moran the Board voted to go into Executive Session. The Roll Call vote was unanimous.

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on August 22, 2017 immediately, for the purpose of discussing: personnel, litigation and/or attorney-client privilege.

**FURTHER RESOLVED**, that the discussion of such subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law. The items to be discussed are: personnel, litigation and/or attorney-client privilege.

The Board went into Executive Session at 6:03 PM.

- 2- On a **motion** by Mrs. Szilagyi and seconded by Mr. Riggs the Board voted to reconvene the open portion of the meeting. The Roll Call vote was unanimous.

The Board reconvened at 7:03 PM.

Roll Call: Mr. Pete Castellano, Mr. Ray Ellis, Mr. Jack Haines, Mr. Chris Moran, Mr. Justin Riggs, Mrs. Amber Umphett, Mrs. Barbara Szilagyi, Mr. Lou Della Barca

Absent: Mrs. Marita Sullivan

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Also Present: Dr. Kim Gruccio/Assistant Superintendent; Mrs. Chandra Anaya/School Business Administrator/Board Secretary; Dr. Carolyn Gibson/Director of Human Resources; Mr. Will Donio/Board Attorney; Mrs. Jamie Shoemaker/Supervisor of Accounting

Mr. Della Barca led the flag salute.

## **MINUTES**

1. April 11, 2017 – Executive Session
2. April 11, 2017 – Regular Meeting
3. April 24, 2017 – Special Meeting
4. April 24, 2017 – Special Meeting Executive
5. April 25, 2017 – Executive Session
6. April 25, 2017 – Regular Meeting
7. May 2, 2017 – Special Meeting
8. May 3, 2017 – Special Meeting
9. May 3, 2017 – Special Meeting Executive
10. May 4, 2017 – Special Meeting
11. May 4, 2017 – Special Meeting Executive
12. May 9, 2017 – Executive Session
13. May 9, 2017 – Regular Meeting
14. May 16, 2017 – Executive Work Session
15. May 16, 2017 – Work Session
16. May 23, 2017 – Executive Session
17. May 23, 2017 – Regular Meeting
18. May 24, 2017 – Special Meeting
19. May 24, 2017 – Special Meeting Executive
20. May 25, 2017 – Special Meeting
21. May 25, 2017 – Special meeting Executive
22. June 13, 2017 – Executive Session
23. June 13, 1027 – Regular Meeting
24. June 27, 2017 – Executive Session
25. June 27, 2017 – Regular Meeting

- 3- On a **motion** by Mrs. Szilagyi and seconded by Mr. Castellano, the Board voted to approve MINUTES #1 through #25

### **Discussion:**

None.

### **Roll Call:**

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Yes: Mr. Castellano, Mr. Ellis, Mr. Haines (except #3, #4, #8 - #11, #14, #15, #18 - #21, #24), Mr. Moran (except #16 and #17), Mr. Riggs, Mrs. Szilagyi, Mr. Della Barca

Abstain: Mr. Haines (#3, #4, #8 - #11, #14, #15, #18 - #21, #24), Mr. Moran (#16 and #17) and Mrs. Umphlett

Absent: Mrs. Sullivan

## **SUPERINTENDENT'S REPORT**

Dr. Gruccio and Mrs. Anaya recognized Mike Russ, Building and Grounds Supervisor and Ray Camp, Custodial Supervisor and presented them with plaques for their 'above and beyond' dedication.

Dr. Gruccio gave a summer district update, EVVRS report and annual HIB report.

## **QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC FOR AGENDA ITEMS**

None.

## **Finance/Operations – 100**

Mr. Castellano gave the Finance and Operations Committee report and discussed the committee did not meeting in August. The next committee meeting is scheduled for September 5, 2017.

Mrs. Anaya gave an update. Items discussed:

- New Facilities building
  - Pool ventilation system
  - Energy Savings Improvement Plan (ESIP)
  - High School roof/SDA project
- 
1. Transfers for Ratification 2016/2017
  2. Transfers for Ratification 2017/2018
  3. Bills for Payment
  4. Approve Purchases (per Board Policy 6421)
  5. Accept Gifts, Grants and Donations (per Board Policy 7230)
  6. Approve Out of District Travel
  7. Approve Travel and Related Expense Reimbursement
  8. Approve Board Report of Receipts and Expenditures for June 2017
  9. Approve Financial Report of the Board Secretary for June 2017
  10. Approve Revised Requisition for Taxes Schedule
  11. Approve Proposal – Board Docs

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12. Approve Application for Change of Use of Educational Space for 2017/2018
  13. Approve Disposal of District Equipment – High School
  14. Approve Disposal of District Equipment – Transportation Department
  15. Approve Parental Contract for Student Transportation for ESY 2017/2018 – D.T.
  16. Approve Parental Contract for Student Transportation for ESY 2017/2018 – N.P.
  17. Approve Parental Contract for Student Transportation for 2017/2018 – D.T
  18. Approve Parental Contract for Student Transportation for 2017/2018 – N.P.
  19. Approve 2017/2018 ESY Transportation Jointure Agreement with Atlantic County Special Services School District
  20. Approve 2017/2018 ESY Transportation Jointure Agreement with Greater Egg Harbor Regional High School District
  21. Approve Participation Agreement – Fusfoo High School Digital Network
  22. Approve Out of District Tuition Contract(s) for the 2017/2018 School Year – Special Education
  23. Approve Submission of Grant Application – Every Student Succeeds Act (ESSA) for Fiscal Year 2018
  24. Every Student Succeeds Act (ESSA, F/N/A NCLB) Grant-Funded Salary Schedule for 2017/2018
  25. Approve Chapter 226 Nonpublic Nursing Services Agreement for 2017/2018 – Nurse Carrie R. Jorgenson
  26. Approve Nonpublic Technology Program Plans 2017/2018
- 4- On a **motion** by Mr. Castellano and seconded by Mrs. Szilagyi the Board voted to approve FINANCE ITEM #101

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

No: Mr. Riggs

Absent: Mrs. Sullivan

- 5- On a **motion** by Mrs. Szilagyi and seconded by Mr. Castellano the Board voted to approve FINANCE ITEM #102

**Discussion:**

None.

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**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

No: Mr. Riggs

Absent: Mrs. Sullivan

6- On a **motion** by Mrs. Szilagyi and seconded by Mr. Castellano the Board voted to approve FINANCE ITEMS #103 through #126

**Discussion:**

Mrs. Szilagyi, Mr. Riggs and Mrs. Anaya discussed implementation of Board Docs.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines (except #103 – vendor #1556), Mr. Moran, Mr. Riggs (except #119 and #120), Mrs. Umphlett, Mrs. Szilagyi (except #103 – purchase order #708529), Mr. Della Barca

No: Mr. Riggs (#119 and #120) and Mr. Szilagyi (#103 – purchase order #708529)

Abstain: Mr. Haines (#103 – vendor #1556)

Absent: Mrs. Sullivan

**Curriculum – 200**

Mrs. Umphlett gave the Curriculum Committee report from the August 21<sup>st</sup> meeting. Items discussed:

- IXL math
  - ELA 5 year plan and 2017/2018 tasks
  - Next meeting September 11, 2017
1. Approve Field Trips In State
  2. Approve Field Trips Out of State
  3. Approve 2017 Fall Softball Camp
  4. Approve Brooks-Irvin Football Club Luncheons for the 2017/2018 School Year
  5. Approve EHTHS Boys' and Girls' Track Teams to attend NYC Armory and Ocean Breeze Athletics Complex Invitational Races during the 2017/2018 School Year
  6. Approve Crew Invitational Races during the 2017/2018 School Year
  7. Approve Penn Replay Races for the 2017/2018 School Year

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8. Approve the Eagle Academy Student Handbook for the 2017/2018 School Year

7- On a **motion** by Mrs. Umphlett and seconded by Mr. Moran, the Board voted to approve CURRICULUM ITEM #201 through #208

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs (except #203), Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Abstain: Mr. Riggs (#203)

Absent: Mrs. Sullivan

**Personnel – 300**

Mrs. Szilagyi gave the Personnel Committee report from the August 16<sup>th</sup> committee meeting. Items discussed:

- Administrative and certified staff vacancies
- Salary adjustments
- Insight

1. Resignation(s)/Retirement(s)
2. Termination(s)
3. Transfer(s)
4. Appointment(s)
5. Leave(s) of Absence
6. Adjustment(s)
7. Elimination/ Creation of Position(s)
8. Job Description

8- On a **motion** by Mrs. Szilagyi and seconded by Mr. Haines, the Board voted to approve PERSONNEL ITEM #307

**Discussion:**

None.

**Roll Call:**

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Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan

9- On a **motion** by Mr. Moran and seconded by Mrs. Umphlett, the Board voted to approve PERSONNEL ITEM #308

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan

Dr. Gruccio discussed the anticipated grant award.

10- On a **motion** by Mrs. Szilagyi and seconded by Mr. Moran, the Board voted to approve PERSONNEL ITEM #301

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan

11- On a **motion** by Mrs. Szilagyi and seconded by Mr. Castellano, the Board voted to approve PERSONNEL ITEMS #302 and #303

**Discussion:**

None.

**Roll Call:**

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Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs (except #303.B.2.a), Mrs. Umphlett (except #303.B.2.a), Mrs. Szilagyi, Mr. Della Barca

No: Mr. Riggs (#303.B.2.a) and Mrs. Umphlett (#303.B.2.a)

Absent: Mrs. Sullivan

12- On a **motion** by Mrs. Umphlett and seconded by Mrs. Szilagyi, the Board voted to approve PERSONNEL ITEM #304

**Discussion:**

Mr. Della Barca discussed personnel appointments corrections and a pulled item:

- #304.A.1 – appointment of John Davis
- #304.A.4 – pulled from the agenda
- #304.A.6 – appointment of Kristen Boyd
- #304.A.8 – appointment of Rebecca Hendricks
- #304.A.11 – appointment of Lara Subbotin

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines (except #304.A.1 and #304.B.1), Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Abstain: Mr. Haines (#304.A.1 and #304.B.1)

Absent: Mrs. Sullivan

Mr. Della Barca introduced John Davis, PreK – 5th grade Assistant Superintendent and Mark Kadetsky, Supervisor of Fine and Performing Arts.

13- On a **motion** by Mr. Haines and seconded by Mrs. Szilagyi, the Board voted to approve PERSONNEL ITEM #305

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan



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- 14- On a **motion** by Mrs. Szilagyi and seconded by Mrs. Umphlett, the Board voted to approve PERSONNEL ITEM #306

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan

**Policy – 400**

Mr. Moran reported the Policy Committee did not meet in August. The next meeting is September 6, 2017.

1. Policy and Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals, Revised, Single Reading
2. Policy and Regulation 3224 Evaluation of Principals, Vice Principals, and Assistant Principals, Revised, Single Reading
3. Policy 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods, Replacement, Two Readings
4. Policy 8550 Unpaid Meal Charges/Outstanding Food Service Charges, New, Two Readings

- 15- On a **motion** by Mrs. Szilagyi and seconded by Mr. Haines, the Board voted to approve POLICY ITEMS #401 through #404

**Discussion:**

Mr. Riggs discussed #401 and #402.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Szilagyi, Mr. Della Barca

Abstain: Mrs. Umphlett

Absent: Mrs. Sullivan

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## **NEW BUSINESS**

1. Approve the Mission Statement and District Goals for the 2017/2018 School Year
2. Resolution to Approve the HIB Self-Assessment for the 2016/2017 School Year
3. Resolution to Approve the EVVRS Annual Report for the 2016/2017 School Year

## **ADDENDUM:**

4. Approve Purchase per Board Policy (Policy #6421): IXL Learning, Fund 11, \$6,975.00, Alder Avenue Middle School Math Program
  5. Resolution to Approve Sprint 1 Million Project Activation Day Student Survey
  6. Rescind Assistant Superintendent contract for Stephen Santilli (start date September 23, 2017) and approve Assistant Superintendent contract for Stephen Santilli (start date September 1, 2017)
- 16- On a **motion** by Mrs. Szilagyi and seconded by Mr. Haines, the Board voted to approve NEW BUSINESS ITEM #1

## **Discussion:**

None.

## **Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan

- 17- On a **motion** by Mrs. Szilagyi and seconded by Mr. Haines, the Board voted to approve NEW BUSINESS ITEM #2

## **Discussion:**

None.

## **Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mrs. Szilagyi, Mr. Della Barca

No: Mr. Riggs and Mrs. Umphlett

Absent: Mrs. Sullivan

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- 18- On a **motion** by Mr. Haines and seconded by Mr. Moran, the Board voted to approve  
NEW BUSINESS ITEM #3

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mrs. Umphlett, Mrs. Szilagyi, Mr.  
Della Barca

No: Mr. Riggs

Absent: Mrs. Sullivan

- 19- On a **motion** by Mr. Haines and seconded by Mrs. Umphlett, the Board voted to  
approve NEW BUSINESS ITEM #4

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs.  
Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan

- 20- On a **motion** by Mr. Moran and seconded by Mr. Haines, the Board voted to approve  
NEW BUSINESS ITEM #5

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs.  
Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan

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- 21- On a **motion** by Mr. Riggs and seconded by Mrs. Szilagyi, the Board voted to approve NEW BUSINESS ITEM #6

**Discussion:**

Mr. Donio discussed the hiring process of the Superintendent and Assistant Superintendents.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Abstain: Mr. Haines

Absent: Mrs. Sullivan

**OLD BUSINESS**

None.

Mr. Della Barca discussed permitting the Superintendent to hire needed staff prior to school opening and ratify the employment at the next Board meeting.

- 22- On a **motion** by Mr. Haines and seconded by Mr. Castellano, the Board voted to permit the Superintendent to hire staff prior to school opening then ratify employment at the September 12, 2017 Board meeting

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Haines, Mr. Moran, Mr. Riggs, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mrs. Sullivan

**QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC, BOARD, STAFF**

Mr. Della Barca reported that Mr. Riggs is the Board representative for the Hall of Fame Committee with himself as an alternate representative.

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Shae Dailyda, 55 Marshall Drive – discussed the security guard present at public meetings, Insight and additional state aid.

Mr. Ellis left the dais at 7:45 PM and returned at 7:52 PM.

Arthur Richman, 330 Sunflower drive – discussed high school roof and additional state aid.

Carl Mason, 3057 Fernwood Avenue – discussed State senior tax freeze program, tax bill and municipality bills list on their website.

Emily McGrath, 410 Aurora Drive – discussed the transgender policy.

Kathy Waszen, EHTEA Association President – discussed the Association's community movie night and the donation of 700 book bags filled with school supplies.

Mr. Della Barca thanked Mrs. Waszen and also thanked and congratulated Laura Stetser and wished her well.

Mr. Haines discussed expanding the hybrid report card system.

Mrs. Umphlett discussed additional state aid and asked Mrs. Anaya to send the Board a copy of the presentation from the July 25<sup>th</sup> meeting.

Mr. Della Barca reported the next Board meeting will be September 12, 2017.

23- On a **motion** by Mrs. Szilagyi seconded by Mrs. Umphlett, the Board voted unanimously to adjourn the meeting.

The meeting was adjourned at 7:55 PM.

Respectfully Submitted,

Chandra D. Anaya, CPA  
School Business Administrator/Board Secretary