

EGG HARBOR TOWNSHIP BOARD OF EDUCATION  
Office of the Board Secretary  
13 Swift Drive  
Egg Harbor Township, New Jersey 08234

MINUTES

**December 12, 2017  
REGULAR MEETING**

President Della Barca called the regular meeting of the Egg Harbor Township Board of Education to order at 6:03 PM on December 12, 2017 at the Alder Avenue Middle School Board Room.

At the President's request, Mrs. Anaya, Business Administrator, read the following statement: "On Wednesday, January 4, 2017, notice of this meeting was mailed to "The Press" and "The Current of Egg Harbor Township." Notice was also delivered that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall."

1- On a **motion** by Mrs. Szilagyi and seconded by Mrs. Sullivan the Board voted to go into Executive Session. The Roll Call vote was unanimous.

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on December 12, 2017 immediately, for the purpose of discussing: personnel, litigation and attorney-client privilege.

**FURTHER RESOLVED**, that the discussion of such subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law. The items discussed are: personnel and litigation.

The Board went into Executive Session at 6:03 PM.

2- On a **motion** by Mr. Moran and seconded by Mrs. Sullivan the Board voted to reconvene the open portion of the meeting. The Roll Call vote was unanimous.

The Board reconvened at 6:50 PM.

Roll Call: Mr. Pete Castellano, Mr. Ray Ellis, Mr. Chris Moran, Mr. Justin Riggs, Mrs. Marita Sullivan, Mrs. Amber Umphett, Mrs. Barbara Szilagyi, Mr. Lou Della Barca

Absent: Mr. Jack Haines

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Also Present: Dr. Kim Gruccio/Assistant Superintendent; Mr. Stephen Santilli/Assistant Superintendent; Mr. John Davis/Assistant Superintendent; Mrs. Chandra Anaya/School Business Administrator/Board Secretary; Dr. Carolyn Gibson/Director of Human Resources; Mrs. Amy Houck-Elco/Board Attorney; Mrs. Jamie Shoemaker/Supervisor of Accounting

Mr. Della Barca led the flag salute.

## **MINUTES**

1. September 12, 2017 - Executive Session
2. September 12, 2017 - Regular Meeting
3. September 19, 2017 - Work Session
4. September 26, 2017 - Executive Session
5. September 26, 2017 - Regular Meeting
6. October 10, 2017 - Executive Session
7. October 10, 2017 - Regular Meeting
8. October 17, 2017 - Executive Session
9. October 17, 2017 - Regular Meeting
10. November 2, 2017 - Special Meeting (Strategic Planning)
11. November 14, 2017 - Executive Session
12. November 14, 2017 - Regular Meeting

- 3- On a **motion** by Mrs. Szilagyi and seconded by Mrs. Sullivan the Board voted to approve MINUTES

## **Discussion:**

Mr. Riggs asked if the minutes included revisions. Mr. Della Barca replied yes.

## **Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Moran, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Haines

## **SUPERINTENDENT'S REPORT**

Mr. Leon Costello from Ford Scott & Associates gave the 2016/2017 Audit Presentation. He discussed there were no findings in the audit and the school district is financially stable.

There were no Board member questions.

Mr. Della Barca and Dr. Gruccio thanked Mr. Costello, Mrs. Anaya and her team.

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Mr. Della Barca recapped highlights of 2017.

Mr. Della Barca and Dr. Gruccio presented plaques to Mr. Moran, Mr. Riggs and Mrs. Szilagyi and thanked them for their service as Board Members to the Egg Harbor Township School District.

Dr. Gruccio gave the superintendent's report. Items discussed:

- Thanked Mr. Moran, Mr. Riggs and Mrs. Szilagyi for their service
- EHT Pride
- Hackathon
- Tennis
- STEAM tank

## **STUDENT REPRESENTATIVE'S REPORT**

Student Representatives reported on school current events and student sports and activity achievements.

## **QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC FOR AGENDA ITEMS**

Arthur Richman, 330 Sunflower Drive – discussed CAFR audit and enrollment.

## **Finance/Operations – 100**

1. Transfers for Ratification 2017/2018
2. Bills for Payment
3. Approve Purchases (per Board Policy #6421)
4. Accept Gifts, Grants and Donations (per Board Policy #7230)
5. Approve Travel and Related Expense Reimbursement
6. Approve Board Report of Receipts and Expenditures for October 2017
7. Approve Financial Report of the Board Secretary for October 2017
8. Approve Out of District Travel
9. Approve the 2016/2017 Audit
10. Approve Disposal of District Equipment – Transportation Department
11. Approve Out of District Tuition Contract for Egg Harbor Township Student Places by DCP&P Services
12. Approve 2017/2018 Joint Transportation Agreement with Greater Egg Harbor Regional High School District
13. Approve Submission of Amended Elementary and Secondary Education Act/Every Student Succeeds Act (ESEA-ESSA) Grant Application for Fiscal Year 2018
14. Approve FY2018 IDEA Grant Amendment

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15. Approve Out of District Tuition Contract(s) for the 2017/2018 School Year – Special Education
16. Approve 21<sup>st</sup> CCLC Grant Amendment 2018

4- On a **motion** by Mr. Riggs and seconded by Mrs. Umphlett the Board voted to approve FINANCE ITEM #101

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Moran, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Haines

5- On a **motion** by Mrs. Szilagyi and seconded by Mr. Castellano the Board voted to approve FINANCE ITEMS #102 through #116

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Moran, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Haines

**Curriculum – 200**

1. Approve Field Trips In State
2. Approve Field Trips Out of State

6- On a **motion** by Mrs. Sullivan and seconded by Mr. Riggs, the Board voted to approve CURRICULUM ITEM #201 and #202

**Discussion:**

None.

**Roll Call:**

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Yes: Mr. Castellano, Mr. Ellis, Mr. Moran, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Haines

**Personnel – 300**

1. Elimination/ Creation of Position(s)
2. Resignation(s)/Retirement(s)
3. Termination(s)
4. Transfer(s)
5. Appointment(s)
6. Leave(s) of Absence
7. Adjustment(s)
8. Job Description

7- On a **motion** by Mrs. Szilagyi and seconded by Mr. Moran, the Board voted to approve PERSONNEL ITEMS #301 through #308

**Discussion:**

Item #301.B.1 and #301.B.2 were pulled from this evening's agenda.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Moran, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Haines

**Policy – 400**

1. Approve Policy 7101 Educational Adequacy of Capital Projects, Revised, Single Reading
2. Approve Policy 7102 Site Selection and Acquisition, Revised, Single Reading
3. Approve Policy 7424 Bed Buds, New, First of Two Readings

8- On a **motion** by Mrs. Umphlett and seconded by Mrs. Szilagyi, the Board voted to approve POLICY ITEM #401 through #403

**Discussion:**

None.

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**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Moran, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Haines

**NEW BUSINESS**

1. Approve EHT School Bus Usage for the EHT Parks and Recreation Department Philadelphia Flower Show Trip, March 2018
- 9- On a **motion** by Mrs. Szilagyi and seconded by Mrs. Sullivan, the Board voted to approve NEW BUSINESS ITEM #1

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Ellis, Mr. Moran, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Haines

Abstain: Mr. Riggs

**OLD BUSINESS**

None.

**QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC, BOARD, STAFF**

Carl Mason, 3057 Fernwood Avenue – discussed the Director of Security vacancy and suggested using shared services with Greater Egg Harbor Regional High School District to save money.

Emily McGrath, 410 Aurora Drive – discussed transgender and thanked the current Board members for their service.

Arthur Richman, 330 Sunflower Drive – asked if the January 4<sup>th</sup> Special Meeting for the Budget was open to the public.

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Jarad Willie, 312 Gravel Bend Road – discussed the language program in grades one through three.

Jay Tunncliffe, 207 Ohio Road – thanked the Board for their service and discussed G.L.S.E.N.

Mr. Riggs thanked Mr. Della Barca for the kind words.

Mrs. Szilagyi said it was an honor to represent the community and students.

Mr. Moran thanked all for the support he was given. He hopes he hasn't disappointed the Community as it was an honor to serve.

Mrs. Umphlett thanked the schools for the invitations received this month and she is proud of everything going on.

Mr. Ellis thanked Mr. Riggs.

Mrs. Sullivan discussed her first year as a Board member is coming to an end and she has learned a lot and thanked Mr. Moran, Mr. Riggs and Mrs. Szilagyi.

Mr. Della Barca wished everyone a Happy Hanukkah, Merry Christmas and Happy Holidays. The next meeting will be a Work Session on December 19<sup>th</sup>.

10- On a **motion** by Mrs. Szilagyi seconded by Mr. Riggs, the Board voted unanimously to adjourn the meeting.

The meeting was adjourned at 7:57 PM.

Respectfully Submitted,

Chandra D. Anaya, CPA  
School Business Administrator/Board Secretary