

EGG HARBOR TOWNSHIP BOARD OF EDUCATION  
Office of the Board Secretary  
13 Swift Drive  
Egg Harbor Township, New Jersey 08234

MINUTES

**December 19, 2017**  
**WORK SESSION MEETING**

President Della Barca called the work session meeting of the Egg Harbor Township Board of Education to order at 6:05 PM on December 19, 2017 at the Alder Avenue Middle School Board Room.

At the President's request, Mrs. Anaya, Business Administrator read the following statement: "On Wednesday, January 4, 2017 notice of this meeting was mailed to "The Press" and "The Current of Egg Harbor Township." Notice was also delivered that day to the Egg Harbor Township Clerk and posted on the bulletin board in Township Hall."

Roll Call: Mr. Pete Castellano, Mr. Jack Haines, Mr. Justin Riggs, Mrs. Marita Sullivan, Mrs. Amber Umphett, Mrs. Barbara Szilagyi, Mr. Lou Della Barca

Absent: Mr. Ray Ellis and Mr. Chris Moran

Also Present: Dr. Kim Gruccio/Superintendent; Mr. Stephen Santilli/Assistant Superintendent; Mr. John Davis/Assistant Superintendent; Mrs. Chandra Anaya/School Business Administrator/Board Secretary; Dr. Carolyn Gibson/Director of Human Resources; Mr. Christopher Barrett/Board Attorney

- 1- On a **motion** by Mr. Riggs and seconded by Mrs. Sullivan the Board voted to go into Executive Session. Roll Call vote was unanimous.

**RESOLVED**, that the Egg Harbor Township Board of Education shall meet in executive session on December 19, 2017 immediately, for the purpose of discussing: personnel.

**FURTHER RESOLVED**, that the discussion of such subject matter in executive session will be disclosed to the public when the matter has been settled, unless such is otherwise prohibited by law. The items to be discussed are: personnel.

The Board went into Executive Session at 6:05 PM.

- 2- On a **motion** by Mr. Haines and seconded by Mrs. Sullivan the Board voted to reconvene the open portion of the meeting. Roll Call vote was unanimous.

The Board reconvened at 6:21 PM.

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**QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC, BOARD, STAFF**

Mr. Castellano summarized the history of the Facilities Building Project and Mrs. Anaya discussed administration's proposed recommendation of item #3B.

Mr. Haines, Mrs. Szilagyi, Mr. Riggs and Mr. Castellano discussed the proposed Facilities Building Project.

**Finance – 100**

1. Approve Facilities Project – Changes to the Facilities Building
  2. Approve Deposit into Capital Reserve
  3. Approve Withdrawal from Capital Reserve
  4. Approve Purchases (per Board Policy #6421)
- 3- On a **motion** by Mr. Moran and seconded by Mrs. Szilagyi the Board voted to approve FINANCE ITEM #101

**Discussion:**

Mr. Riggs asked that the minutes reflect his notes read that the facilities administration office space at Slaybaugh Elementary was adequate.

Mrs. Anaya asked that the record reflect the room is open with no office walls and four individuals working in the same space and is not adequate space long term.

Mrs. Anaya and Mrs. Umphlett discussed the facilities building project.

**Roll Call:**

Yes: Mr. Castellano, Mr. Haines, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Ellis and Mr. Moran

- 4- On a **motion** by Mr. Castellano and seconded by Mrs. Umphlett the Board voted to approve FINANCE ITEM #102

**Discussion:**

None.

**Roll Call:**

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Yes: Mr. Castellano, Mr. Haines, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Ellis and Mr. Moran

5- On a **motion** by Mrs. Umphlett and seconded by Mr. Haines the Board voted to approve FINANCE ITEM #103

**Discussion:**

Mrs. Szilagyi discussed the warranty and cables related to the camera project.

**Roll Call:**

Yes: Mr. Castellano, Mr. Haines, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Ellis and Mr. Moran

6- On a **motion** by Mr. Haines and seconded by Mrs. Umphlett the Board voted to approve FINANCE ITEM #104

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Haines, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Ellis and Mr. Moran

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. Resolution Agreement between the Egg Harbor Township School District and the United States Department of Education, Office of Civil Rights in connection with case #02-16-5003

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- 7- On a **motion** by Mr. Riggs and seconded by Mrs. Szilagyi the Board voted to approve NEW BUSINESS ITEM #1

**Discussion:**

None.

**Roll Call:**

Yes: Mr. Castellano, Mr. Haines, Mr. Riggs, Mrs. Sullivan, Mrs. Umphlett, Mrs. Szilagyi, Mr. Della Barca

Absent: Mr. Ellis and Mr. Moran

**QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC, BOARD, STAFF**

Mr. Riggs left at 6:45 PM.

Maryanne Friedman from NJSBA presented 'Committee Effectiveness and Roles' training including Board discussion.

Members of the Board discussed the yearly Board meeting calendar.

Dr. Gruccio thanked the Board and congratulated them on meeting their first Board goal.

- 8- On a **motion** by Mrs. Szilagyi seconded by Mrs. Sullivan, the Board voted unanimously to adjourn the meeting.

The meeting was adjourned at 8:03 PM.

Respectfully Submitted,

Chandra D. Anaya, CPA  
School Business Administrator Board Secretary